

SOUTH CENTRAL REGIONAL AIRPORT AGENCY

Meeting of the Board
June 29, 2020 – 6:00 p.m.
Pella City Hall
825 Broadway Street

Due to the COVID-19 pandemic, this meeting will be held electronically.

To join the meeting, dial 720.650.5050 and enter access code 962-389-622 #

Those attending via phone will have the ability to provide verbal comments during the call to the public.

To minimize disruptions, we ask that you keep your telephone on mute until the time you intend to speak.

Agenda

1. Call to Order.
2. Call to the public (limited to 3 minutes per person).
3. Approval of Minutes from May 27, 2020.
4. Resolution No. 47 designating the SCRAA Executive Committee to work with Mahaska County regarding 220th Street.
5. Resolution No. 48 authorizing the establishment of a Property Committee.
6. Motion to go into Closed Session under Code of Iowa; Chapter 21 Section 5 sub paragraph 1. j. To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed.
7. Action may be taken on any item discussed in Closed Session after the Closed Session.
8. Motion to go into Closed Session under Code of Iowa; Chapter 21 Section 5 sub paragraph 1. j. To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed.
9. Action may be taken on any item discussed in Closed Session after the Closed Session.
10. Discussion of next meeting date/time.
11. Adjourn.

South Central Regional Airport Agency
Meeting Minutes
Wednesday, May 27, 2020

Committee Members Present: David Barnes, Jim Hansen (via phone), John Bandstra (via phone), Pamela Blomgren (via phone), Kevin Gaul (via phone), and Sid Pinney (via phone). Absent: None.

SCRAA Staff Present: Mike Nardini, Pella City Administrator; Mike Schrock, Oskaloosa City Manager (via phone); Amy Beattie, SCRAA Legal Counsel (via phone); Jerry Searle, HDR Engineering; Mandy Smith, Pella City Clerk.

Meeting called to order by Chairman Barnes at 6:00 p.m. in the Pella City Hall Conference Room, 825 Broadway Street, Pella, Iowa. Due to heightened public health risks associated with the COVID-19 pandemic, accommodations were made to broadcast this meeting via conference call.

Chairman Barnes opened the call to the public. No comments were received.

It was moved by Blomgren, seconded by Hansen, to approve the February 27, 2020 minutes. Motion carried 6-0.

At 6:05 p.m., it was moved by Blomgren, seconded by Pinney, to enter into closed session under Code of Iowa; Chapter 21 Section 5 sub paragraph 1. j. To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed. Motion carried 6-0.

It was moved by Bandstra, seconded by Pinney, to exit the closed session. Motion carried 6-0. SCRAA back into open session at 6:38 p.m.

It was moved by Pinney, seconded by Blomgren to approve Resolution No. 46, A Resolution Authorizing the Execution of an Agreement between the South Central Regional Airport Agency and Trustee of the Ronald and Carol Van Heukelom Trust U/A/D August 11, 2014; Evelyn Van Heukelom as Trustee of the Evelyn Van Heukelom Revocable Trust dated January 2, 1996; Fredrick F. Wohlstein and Karen J. Wohlstein Trustees of the Wohlstein Family Trust dated May 6, 2015; and John Hiemstra or Mary Hiemstra, Trustees of the Hiemstra Family Living Trust dated June 16, 2014 as to Parcel A in Section 32, and Evelyn Van Heukelom, as Trustee of the Evelyn Van Heukelom Revocable Trust dated January 2, 1996 as to Parcel A in Section 33, and any Amendments Thereto for the Purchase of Real Property and Approving Application to Federal Aviation Authority for Land Acquisition and Authorizing Signature on Application by Board Officers.

Motion carried 5 (Pinney, Blomgren, Gaul, Hansen, Barnes) - 1 (Bandstra).

The time and date for the next meeting is yet to be determined.

The meeting adjourned at 6:43 p.m.

Minutes prepared by Mandy Smith

ITEM NO: 4

SUBJECT: Resolution Designating the SCRAA Executive Committee to work with Mahaska County regarding 220th Street

DATE: June 29, 2020

BACKGROUND:

This resolution designates the SCRAA Executive Committee to work with Mahaska County regarding 220th Street. As background, in May of 2013 the SCRAA Board approved a resolution designating Site A as the primary site for the proposed South Central Regional Airport. In June of 2013 the Mahaska County Supervisors also approved Site A as the proposed location for regional airport. Shortly thereafter, the SCRAA commenced the environmental assessment for the proposed site.

As a part of the environmental assessment, a proposed 'service road' was identified as the mitigation for the closure of 220th Street. The service road, which would be constructed around the southern end of the runway and owned by the SCRAA, was intended to accommodate slow moving farm vehicles, which would otherwise need to access Highway 163. The environmental assessment, which included the proposed service road was approved by the Federal Aviation Administration in June of 2017.

Recently, a work session was held with the Mahaska County Board of Supervisors to discuss the service road concept. It is anticipated future work sessions will be necessary to continue discussion on this item; therefore, this resolution designates the SCRAA Executive Committee to work with Mahaska County to further resolve the service road concept. It is important to note, any changes or deviations from the proposed service road will be brought before the full SCRAA Board for consideration.

ATTACHMENTS: Resolution, Map of Service Road

REPORT PREPARED BY: Staff

RECOMMENDED ACTION: Approve resolution

RESOLUTION NO. 47

RESOLUTION DESIGNATING THE SCRAA EXECUTIVE COMMITTEE TO WORK WITH MAHASKA COUNTY REGARDING 220th STREET

WHEREAS, the South Central Regional Airport Agency (SCRAA) is governed by the agreed upon 28E Agreement between the parties; and

WHEREAS, the SCRAA Board approved a resolution designating Site A as the primary site for the proposed South Central Regional Airport in May of 2013; and

WHEREAS, the Mahaska County Board of Supervisors approved Site A as the proposed location for the South Central Regional Airport in June of 2013; and

WHEREAS, the environmental assessment, which identified a service road as the mitigation for the closure of 220th Street, was approved by the Federal Aviation Administration in June of 2017; and

WHEREAS, the SCRAA Board desires to work with Mahaska County in good faith to continue discussion regarding the service road concept.

NOW, THEREFORE, it is hereby resolved by the Board of the SCRAA that the SCRAA Executive Committee is designated to work with Mahaska County regarding the proposed service road concept; and

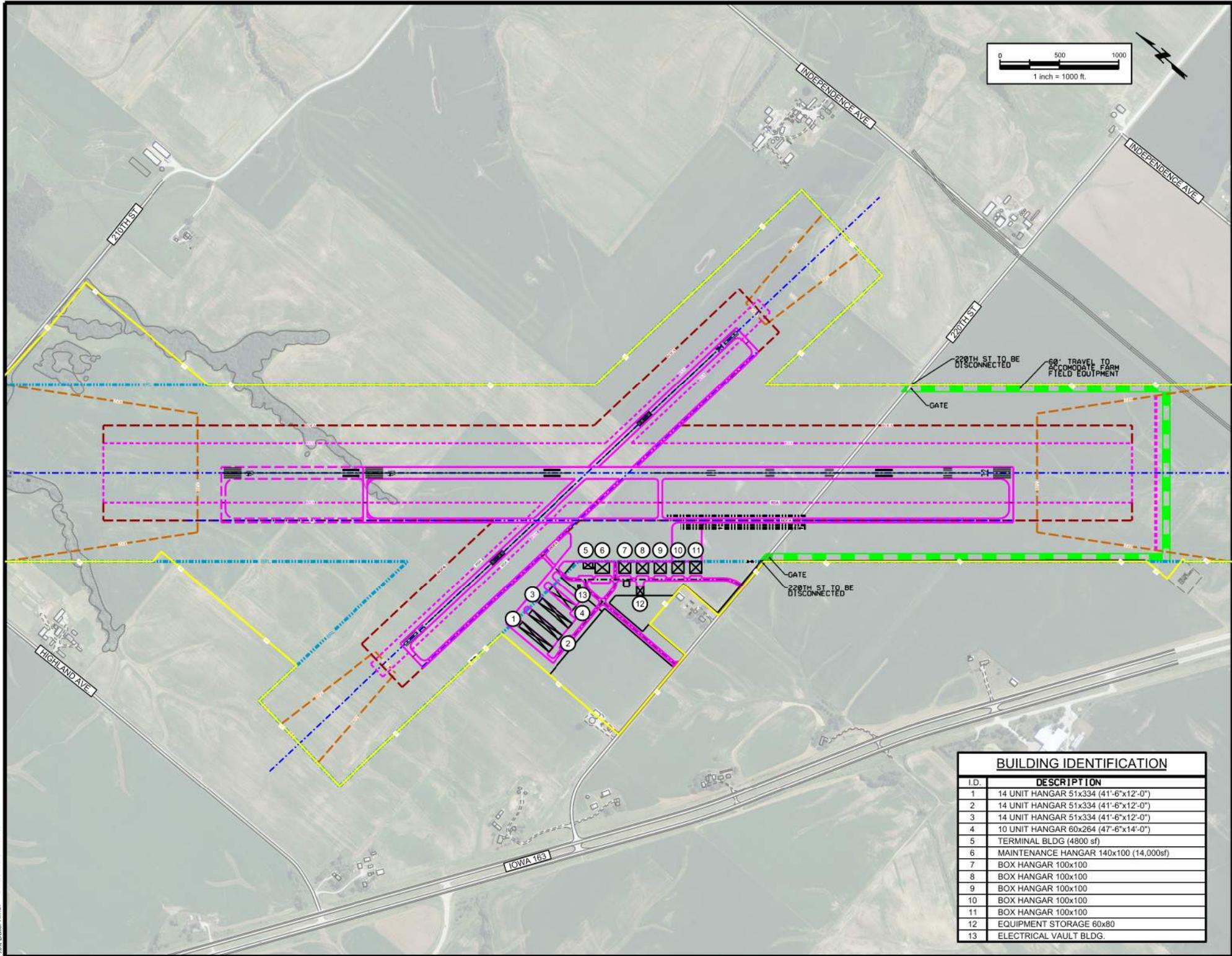
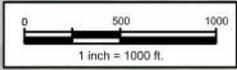
BE IT FURTHER RESOLVED that any changes or deviations from the proposed service road will be brought before the full SCRAA Board for consideration.

Passed and approved this 29th day of June, 2020.

Dr. David Barnes, Chairperson

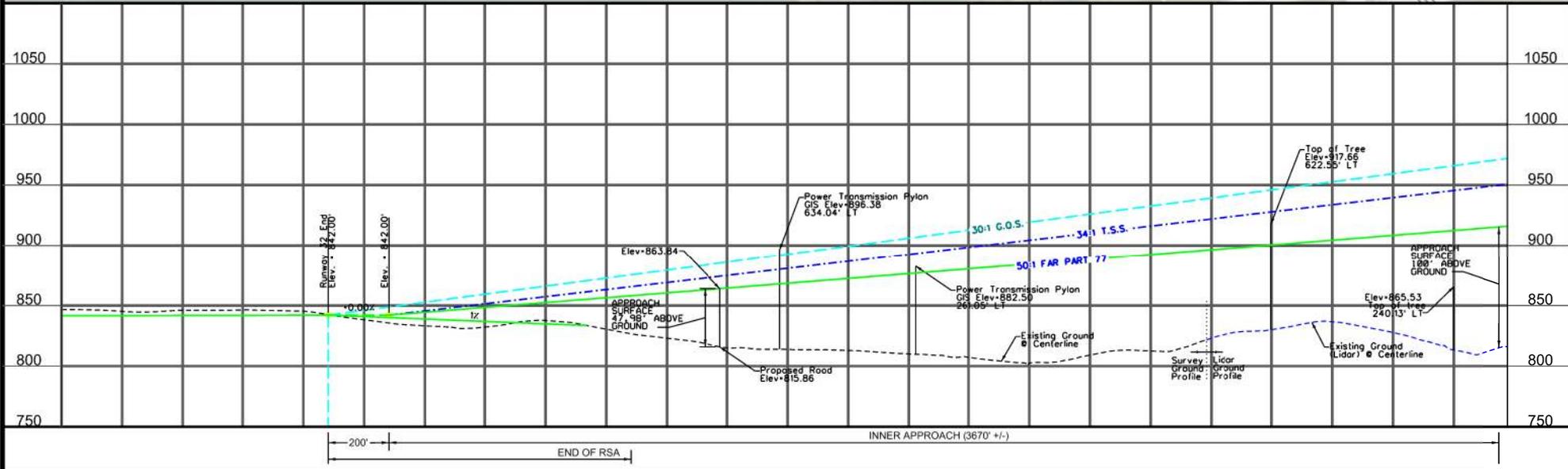
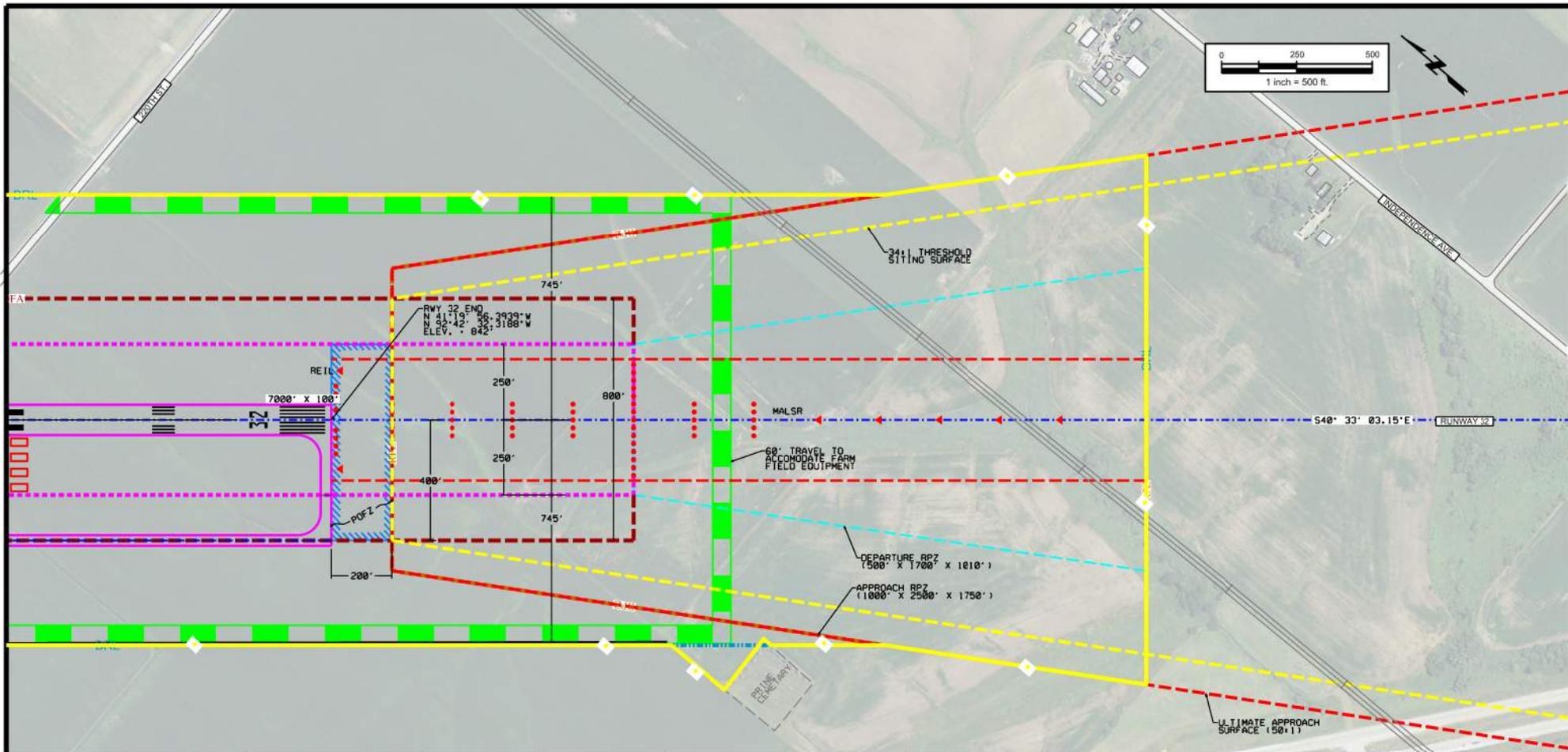
ATTEST:

John Bandstra, Secretary/Treasurer



BUILDING IDENTIFICATION	
I.D.	DESCRIPTION
1	14 UNIT HANGAR 51x334 (41'-6"x12'-0")
2	14 UNIT HANGAR 51x334 (41'-6"x12'-0")
3	14 UNIT HANGAR 51x334 (41'-6"x12'-0")
4	10 UNIT HANGAR 60x264 (47'-6"x14'-0")
5	TERMINAL BLDG (4800 sf)
6	MAINTENANCE HANGAR 140x100 (14,000sf)
7	BOX HANGAR 100x100
8	BOX HANGAR 100x100
9	BOX HANGAR 100x100
10	BOX HANGAR 100x100
11	BOX HANGAR 100x100
12	EQUIPMENT STORAGE 60x80
13	ELECTRICAL VAULT BLDG.

File Name and Location: T:\Aviation\South Central Airport\dp18_5x11_pella_Development_en.dgn
 Print Date/Time: 5/11/2018 2:00:44 PM



ITEM NO: 5

SUBJECT: Resolution Authorizing the Establishment of a Property Committee

DATE: June 29, 2020

BACKGROUND:

This resolution authorizes a Property Committee and authorizes the SCRAA Chairperson to appoint members to the said committee. As background, the SCRAA currently owns approximately 123 acres of land and is scheduled to close on an additional 117 acres of land in the near future.

Acquisition of property brings the need for additional and more frequent oversight of matters involving the property, including farm leases. If approved, the newly created Property Committee would consist of two members from the SCRAA Board, who would be appointed by the Chairperson. The Property Committee would be responsible to oversee the day-to-day needs as they relate to the property owned by the SCRAA. It is important to note that new leases and all contractual matters related to land would be brought before the full SCRAA Board for consideration.

ATTACHMENTS: Resolution

REPORT PREPARED BY: Staff

RECOMMENDED ACTION: Approve resolution

RESOLUTION NO. 48

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A PROPERTY COMMITTEE

WHEREAS, the South Central Regional Airport Agency (SCRAA) is governed by the agreed upon 28E Agreement between the parties; and

WHEREAS, the SCRAA may, by resolution, designate two or more of its representatives to constitute a committee; and

WHEREAS, the SCRAA currently owns approximately 123 acres of land and is scheduled to close on an additional 117 acres of land in the near future; and

WHEREAS, the SCRAA desires to create a Property Committee for the purpose of managing tasks related to land that has been purchased including management of farm leases and associated items; and

WHEREAS, new leases and all contractual matters related to land will be brought before the full SCRAA Board for consideration.

NOW, THEREFORE, it is hereby resolved by the Board of the SCRAA that the Property Committee is established; and

BE IT FURTHER RESOLVED that the Chairperson is authorized to appoint two or more representatives of the SCRAA to the Property Committee.

Passed and approved this 29th day of June, 2020.

Dr. David Barnes, Chairperson

ATTEST:

John Bandstra, Secretary/Treasurer