



---

# THE CITY OF PELLA

---

Planning & Zoning Department | 825 Broadway Street | Pella, IA 50219  
Phone: (641) 628-0043 | Monday – Friday | 7:30am to 4:30pm

## Downtown Outdoor Seating Application

The City of Pella permits outdoor seating specifically in the form of tables and chairs in the front of businesses in the Central Business District (CBD) through an administrative permitting process authorized by Chapter 165.30.5 of the City Code. Tables and chairs are permitted in the Pella Central Business District from April 1<sup>st</sup> – October 31<sup>st</sup>. All furniture **MUST** be removed and stored either inside the business or off-site, during Pella’s Annual Tulip Time Festival to allow unrestricted flow for visitors to pass along sidewalks. Storage for outdoor furniture must be off-site or inside the business from November 1st-March 31<sup>st</sup>. Please refer to the **Pella CBD Outdoor Seating Guidelines** for further information on parameters to follow for any proposed tables and chairs in the CBD. This permit is an annual permit that must be renewed each year.

Site Address: \_\_\_\_\_ Business Name: \_\_\_\_\_

Owner: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date: \_\_\_\_\_

Number of tables: \_\_\_\_\_ Dimensions of table(s): \_\_\_\_\_

Number of chairs: \_\_\_\_\_ Dimensions of chair(s): \_\_\_\_\_

### **Supplemental Documents Required to be Attached to this Application:**

- Site Plan: Attach site plan showing the proposed outdoor seating area with measurements (including a representation showing that at least 5 feet of unobstructed sidewalk space will remain for pedestrians).
- Design Information: Attach Photos or Drawing of Furniture
- Indemnification Agreement: A signed indemnification agreement on form furnished by the City.
- Proof of Liability Insurance: Proof of current liability insurance with the application (\$1,000,000 minimum).

---

### THIS AREA FOR OFFICE USE ONLY

**CDC Review\*:**     **Approved**     **Denied**    *(CDC Architectural Subcommittee may review)*

---

**CDC Member:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**CDC Member:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Zoning Administrator** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Staff Comments:** \_\_\_\_\_

---



## INDEMNITY AGREEMENT

This Agreement is entered into by and between the City of Pella, Iowa (hereinafter CITY) and \_\_\_\_\_ (hereinafter APPLICANT).

For and in consideration of CITY allowing the placement of outdoor furniture by APPLICANT within the CBD/CUC zoning jurisdiction as shown on the attached Application, the parties agree as follows:

1. CITY has jurisdiction under 165.30.5 of the City Code for Outdoor Seating.
2. APPLICANT has applied for a permit for new or existing outdoor seating modification under said Code section.
3. CITY will approve said application as submitted or modified, subject to this Agreement and pursuant to 165.30.5 of the City Code.
4. APPLICANT will provide proof of liability insurance or financial ability to respond to claims up to one million dollars (\$1,000,000.00) in the aggregate which may arise from operation of the facility during its life, at no cost to the City.
5. APPLICANT shall indemnify and hold forever harmless CITY from and against any loss, claims, charges, expenses, penalties, damages, fines, suits, demands and actions of any kind and nature, including reasonable attorney's fees and costs of defense, arising out of any accident or other occurrence causing injury to any person (fatal or otherwise) or damages to property, directly or indirectly arising from APPLICANT's obligations and not caused by any fault or negligence of CITY, its employees or agents.

City of Pella, Iowa

by: \_\_\_\_\_

\_\_\_\_\_  
, Owner