

2023-2024 TREE REBATE PROGRAM

The City of Pella is sponsoring a Tree Rebate Program in an effort to encourage property owners to plant trees. The rebate program, is available to the citizens of the City of Pella, in accordance with the following guidelines:

1. The tree(s) must be planted on property located within the corporate limits of Pella.
2. Each Fiscal Year (July 1-June 30), up to two trees will be rebated per property owner, per lot, either in the spring or in the fall. Limit of two trees per property owner per fiscal year. The owner must contact Iowa One Call at 1-800-292-8989 for locates prior to planting the tree.
3. Trees will be rebated on a first come first serve basis until the fiscal year annual funding allotment is exhausted.
4. Trees must be a minimum of six feet (6') high at time of purchase and shall be a minimum of one inch (1") caliper [as measured one (1) foot above ground level] at the time of planting.
5. Trees must be one of the following types:

Large Shade Trees

Scarlet Oak (*Quercus coccinea*)

American Elm (*Ulmus americana* 'Princeton', 'Valley Forge')

Hybrid Elm (*Ulmus hybrida* 'Frontier', 'Morton Glossy', 'New Horizon')

White Oak (*Quercus alba*) or Swamp White Oak (*Quercus bicolor*)*

Honey Locust (thornless/seedless cultivars only -*Gleditsia triacanthos*'Shademaster', 'Skycole', 'Suncole', 'Draves')

Shagbark Hickory (*Carya ovata*)*

Hackberry (*Celtis occidentalis*)* pollinator & songbird species

Ginkgo - Seedless cultivars only (For example: 'Autumn Gold', 'Princeton', 'The President')

Kentucky Coffeetree (*Gymnocladus dioica*)* - Seedless cultivars only (For example: Espresso, Prairie Titan or Stately Manor)

Sugar Maple (*Acer saccharum*)

Medium Shade Trees

Blackgum (*Nyssa sylvatica*)

Ironwood (*Ostrya virginiana*)*

Ohio Buckeye (*Aesculus glabra*)

River Birch (*Betula nigra*)

Evergreen Trees (3' minimum at time of planting)

Tamarack (*Larix laricina*)

Concolor Fir (*Abies concolor*)

Blue Spruce (*Picea pungens*)

Norway Spruce (*Picea abies*)

Short/Ornamental (5' minimum at time of planting)

Blue Beech (*Carpinus caroliniana*)*

Eastern Redbud (*Cercis Canadensis*)*

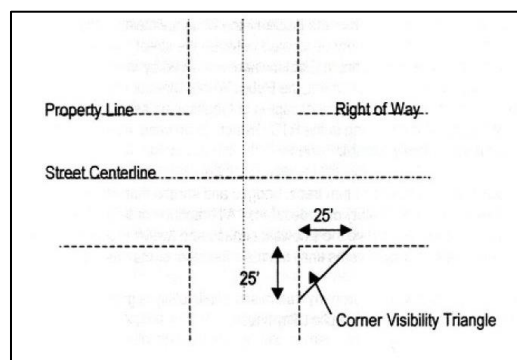
Flowering Crabapple (*Malus* species)

Pagoda Dogwood (*Cornus alternifolia*)* pollinator and songbird species

Japanese Tree Lilac (*Syringa reticulata* 'Ivory Silk', 'Snowdance')

*Native to Iowa

6. Trees must be purchased by residents of Pella from a local Pella business. A local Business is defined as a business with its main office located within 2 miles of the Pella city limits.
7. **Spring Program:** Trees must be purchased, planted, and paid for in full between the dates of March 1, 2024 and June 10, 2024. Rebate requests must be received by June 28, 2024.
8. **Fall Program:** Trees must be purchased, planted and paid for in full between the dates of September 1, 2023 and November 10, 2023 with rebate requests received by December 4, 2023.
9. Upon planting the tree, the property owner shall mulch around the base of the tree a diameter of three (3') feet and two (2") inches deep, with a shredded wood or wood chip type mulching material. The cost of this mulching material may be included in the cost of the tree provided that the cost does not exceed the maximum rebate amount.
10. Trees must be planted in the front or side yards or so as to be easily visible from the street.
11. **In order to receive a rebate, the purchaser must present a paid sales receipt stating the type(species) and cost of the tree** to the Community Services Department at 712 Union Street, Suite 104. If the business does not have the ability to print the tree species information on the receipt the City will accept a written statement from the business identifying the tree species that was purchased. Please include this statement with your paid receipt. Upon presenting the paid sales receipt, the purchaser will be required to sign a certification stating that the tree has been planted in accordance with these guidelines. Prior to disbursing the rebate, staff will confirm that the tree was planted at the stated address.
12. A rebate equal to 75% of the total purchase price of tree (price of tree plus price of mulch material), not to exceed \$75.00 per tree (maximum of two trees), will be paid upon meeting the guidelines set out above. Community Services Director, or designee, reserves the right to review alternate tree species and tree sizes for consideration if deemed necessary.
13. Planting and maintenance must be in accordance with City of Pella Code of Ordinance Chapter 150: Trees. In general, the following code requirements shall apply:
 1. All trees planted along any street or alley shall be planted at least five feet (5') from the property line. In no event shall trees be planted between the property line and the street curb or the traveled portion of the street or roadway. All trees are prohibited within any easement without written permission of the Public Works Director.
 2. Corner visibility must be maintained. On a corner lot, nothing shall be erected, placed, planted or allowed to grow in such a manner as to impede vision between a height of two one-half feet (2 1/2') and twelve feet (12') above the surface of the street described as follows: an area forming a triangle bounded by the street right-of-way lines or property lines of a corner lot and a straight line joining points on the right-of-way lines twenty-five feet (25') from the point of intersection of the right-of-way or property lines.



3. Minimum spacing of trees from utilities shall be as follows:

- Minimum distance of 5 lineal feet from water service stop boxes.
- Minimum distance of 10 lineal feet from hydrants, poles, transformers, telephone junction boxes, manholes, driveway approaches and buried utilities.
- Minimum distance of 25 lineal feet from street lights.

TREE REBATE CERTIFICATION

TODAY'S DATE _____

Tree(s) Must Be Planted and Mulched BEFORE this form is submitted

NAME _____ ADDRESS _____

PHONE NO. _____ Pella, Iowa 50219

Tree(s) Must Be a Species Listed in the Tree Program Guidelines.

TREE #1: TYPE _____

COST OF TREE _____ COST OF MULCH _____ TOTAL _____

TREE #2: TYPE _____

COST OF TREE _____ COST OF MULCH _____ TOTAL _____

ADDRESS WHERE TREE(S) HAVE BEEN PLANTED _____
(if different from address above)

WHERE PLANTED IN YARD _____

BUSINESS PURCHASED FROM _____

DATE OF PURCHASE _____

**Attach paid purchase receipt that shows the purchase date, type/species of tree and cost of tree.*

By signing this certificate, the above-named tree purchaser hereby agrees that the planted tree(s) is in compliance with the guidelines set out under the Tree Rebate Program of the City of Pella.

Signature

Date

Completed rebate form should be submitted to the Community Services Department located at 712 Union Street no later than June 28th for the spring program and December 4th for the fall program. Submittal of a rebate form does not guarantee a rebate. Rebate forms, meeting the program and submittal requirements, will be processed on a first come/first serve basis until the annual funding allotment is exhausted. Trees must be planted prior to submitting this form.

- FOR OFFICE USE ONLY -

AMOUNT OF REBATE: \$ _____

FIELD INSPECTION DATE: _____

APPROVED FOR PAYMENT BY: _____

DATE PAID: _____

BUDGET NUMBER: 100.5.04.4100.6560

Notes: