

**PELLA PUBLIC LIBRARY**  
Board of Trustees Meeting  
September 13, 2022

**I. Call to Order:** President Brenda Huisman called the meeting to order at 4:00 p.m. Board members present were Suzy Card, Darath Fisher, Nathan Copeland, Kristi Leonard, Dayrel Gates, and Matt Van Gelder. Library Director Mara Strickler was present. Meeting held at the Pella Public Library – Heritage Room.

**II. Recognition of Visitors and Visitor Comments:**

- 1 community member present

**III. Approval of Agenda:** The September meeting agenda was received by all Board members prior to the meeting.

- **Kristi motioned that the agenda be approved as presented, Matt seconded the motion**
  - **Motion was unanimously approved**

**IV. Disposition of Minutes:** All Board members received the previous month's meeting minutes prior to the meeting.

- **Darath motioned July and August's meeting minutes be approved with changes below, Kristi seconded the motion**
  - Changes:
    - July 12 Meeting Minutes:
      - Revise: (Trustee Training Reports) Sept. 8<sup>th</sup> Marion County Board Training
      - Revise: (Personnel Committee)
        - At approximately \_5:00\_ p.m. The Vice-President announced the Board would enter closed session to conduct the annual evaluation of the Library Director. The Board exited closed session at \_5:14\_ p.m.
    - August 9 Meeting Minutes:
      - Add Suzy Card to list of board members present
  - **Motion was unanimously approved**

**V. Approval of Bills:** All Board members received the previous month's list of bills prior to the meeting. After a brief discussion and questions regarding the bills,

- **Nathan motioned for the prior month's bills to be approved as presented, Suzy seconded the motion**
  - **Motion was unanimously approved**

Discussion:

- none

**VI. Unfinished Business:**

1. Adoption of holiday and closing schedule
  - a. **Kristi motioned to approve the Holidays and Closings Schedule as presented by the Library Director, Dayrel seconded the motion**
    - i. **Motion was unanimously approved**

**VII. New Business:**

1. Eat Greater Des Moines Community Refrigerator Program
2. Library Programming

### **VIII. President's Report and Announcements:**

1. Thank you to everyone who attended the Marion County Training
2. City Council Meeting Schedule
  - a. September 20 – Brenda H.
  - b. Oct. 4 – Kristi L.
  - c. Oct. 18 – Dayrel G.

### **IX. Director's/Staff Report:**

1. Staff Transitions
2. Library Vendor Update
3. Statistics
4. EV Charging Station
5. Upcoming events
  - a. Summer reminder: Thursday Nights in Pella (have badges for board members)

### **X. Trustee Training Reports:**

1. Marion County Training feedback and information sharing
  - a. Suzy reminded the group: technique to review the Public Library Standards
    - i. Mara to send link to board

### **XI. Committee Reports:**

1. Committee Assignments
  - a. Personnel/Nominating:
    - i. No new business
  - b. Governance/Policy committee
    - i. Policy Review: 3.3 Volunteer Policy
    - ii. **Suzy motioned to retain Policy 3.3 Volunteer Policy as presented, Kristi seconded the motion**
      1. **Motion was unanimously approved**

**XII. Adjournment:** President, Brenda H. adjourned the meeting at \_5:11 \_ p.m. The next regularly scheduled Board Meeting is scheduled for October 11, 2022.

Location: Heritage Room