

COMMUNITY SERVICES BOARD  
Minutes  
June 16, 2023

**Present:** Stephen Fyfe, Mike Lyons, Amanda Schwerdtfeger, Kayla Stehlik, Arvin Van Zante

**Absent:** Nathan Guess, Glenn Steimling

**Staff:** Jeanette Vaughan, Alex Meyers, Chandler Nunnikhoven, Dyan Parker, Kevin Vos

12:05pm Community Services Director Jeanette Vaughan called the meeting to order.

**Minutes** - Motion by Van Zante, seconded by Schwerdtfeger to approve the Community Services Board Meeting minutes of May 19, 2023. Motion carried 5-0

**Discussion Items**

**Review Sound System Policy** – Vaughan explained the proposed policy for the new sound system and reviewed the guidelines and user fees for renting the sound system. The sound system was replaced via a partnership agreement with the Pella Historical Society, per the agreement the city will own and maintain the system while specific pieces of equipment that are dedicated to Tulip Time use will be the responsibility of Pella Historical.

- Available microphones are coded to certain zones. A zone map has not yet been provided by the contractor but will be included in the application once received.
- PACE has requested to purchase their own mic since they use it weekly over the summer for Thursdays in Pella. Other expected users of the system outside of Tulip Time would be special events in Central Park like 4<sup>th</sup> of July, resurrected tin car show and the Downtown Retailers group playing music for ambiance in the summer and during the holidays. The new agreement will charge a daily fee for using the sound system. Vaughan has reached out to the downtown retailers group to see if they would like to partner in the costs for the installation of the system which may allow them use of the system without paying the daily fee.
- Schwerdtfeger asked if users need council approval. Vaughan noted the current approval process would be through Community Services unless the event is open to the general public in which case a special event permit would also be required which does require Council approval.
- Schwerdtfeger and Van Zante asked about the right of refusal of event request. Vaughan stated, yes, if there are valid safety or harassment concerns. Vaughan would need to check with the City attorney on specifics.
- Nunnikhoven asked about a deposit for microphones, Vaughan responded the application includes a \$100 deposit.
- Lyons pointed out that the policy does require a Certificate of Insurance and there are costs associated with getting that insurance.

**Update on Rec Center Project** – Vaughan stated the Mayor De Waard and City Administrator Mike Nardini presented to Marion County Board of Supervisors regarding support for the Rec Center Project. They will be going to the next meeting on June 27th to find out if the county will help support the funding of the Rec Center Project.

**Update on Community Center Project** – Vaughan asked ad hoc committee members Schwerdtfeger and Van Zante to provide updates. Schwerdtfeger said the response from the public input meeting and 199

web-based survey responses supported the ad hoc committee's ideas and added ideas of opportunities for use of the building. Van Zante noted the public input meeting was well attended. The 35-40 participants were split up into 3 tables and the groups discussed 3 basic questions regarding building topics. Consensus of the data included access control, availability of the building on nights and weekends, use of gym, auditorium, and increased art programming. The recommendation along with the data received from the surveys and the input meeting will be reviewed at the July 5 council meeting.

### **Department Updates:**

#### **Aquatics/ Alex Meyers**

- Outdoor pool in full swing. Opened on Memorial Day. Weather has been cold at night causing water to be really cold but has been busy.
- Staffing is close to 65 lifeguards so we expect all amenities to be available throughout the season until kids return to school activities around August 1.
- Higher wages helped increase staff from the average 35 lifeguards that we had over the last couple years.

#### **Parks/ Chandler Nunnikhoven**

- Planting Annual flowers and watering are in full swing. Some rain would really help.
- Repairs for West Market south shelter have begun. Basement walls have been repaired and backfill completed. Next week installing a new sump pump and doors, then will seal the concrete slab. We are ahead of schedule at the moment.
- Mowing still in full swing.
- All summer staff on and working hard.
- The usage of the parks is heavy this year, lots of garbage.

#### **Golf & Athletic Fields/ Kevin Vos**

- Sports park baseball tournaments June 10/11, Southern IA Classic & June 17 Crush Classic
- Soccer complex irrigation repairs are ongoing. Contracted to be on site next week to look at pump.
- Soccer complex – spring season is complete. We will start on field repairs.
- Golf – June 9 COC event was sold out, June 16 Optimist Jr. Qualifying had 107 kids and cart usage maxed out, June 17 VGA
  - a. PGA Jr league – 20+ kids on Tuesday evenings, High School program & Men's league Wednesdays, Ladies golf night Thursday (2x/month)
- Bunker renovation – removal of some bunkers, also working on condition of existing bunkers.
- Golf Season Passes sold – 84.
- Golf – continued irrigation repairs.
- Conference Center continue to be worked on. Going good right now.

#### **Art & Rec/ Jeanette Vaughan for Brenda Ross**

- 5 window air conditioners have been installed in the Crossroads offices on the 3 floor as the AC system failed and is too costly to replace.
- Peace Performing Arts group is performing "Annie" this weekend.
- Looking forward to the new custodian starting here this week.
- Summer Art Classes have started and going well, with most of the kid's classes are full.
- Mary Robertson will be uptown on Thursday Nights in Pella handing out Art To Go envelopes.

**Adjournment**

Motion by Schwerdtfeger, seconded by Fyfe to adjourn the Community Services Board Meeting. Motion carried 5-0

The next meeting is scheduled for Friday, September 15, 2023, at noon in room 204, in the Community Center.

The meeting adjourned at 12:43 pm.

Respectfully submitted:

Dyan Parker

June 16, 2023

DRAFT