

PELLA PUBLIC LIBRARY
Board of Trustees Meeting
June 13, 2023

Mission Statement: Pella Public Library enriches our community by welcoming, creating, and nurturing curious minds and lifelong learners.

I. Call To Order: President Brenda Huisman called the meeting to order at ___4:00___ p.m. Board members present were: Suzy Card, Nathan Copeland, Darath Fisher, Matt Van Gelder, Kristi Leonard and Dayrel Gates. Library Director Mara Strickler was present. No Board members absent.

II. Recognition of Visitors and Visitor Comments: There were 2 guests present.

Comments/Questions:

- Comment was raised about the passing of Iowa Senate passed Senate File 496.

III. Approval of Agenda: The agenda was received by all Board members prior to the meeting.

- Kristi presented a motion to accept the agenda as presented, Matt seconded.
- Motion was unanimously approved.

IV. Disposition of Minutes: All Board members received the previous month's minutes prior to the meeting.

- Suzy moved to approve the minutes as presented; Dayrel seconded the motion.
- Motion was unanimously approved.

V. Approval of Bills: All Board members received June's list of bills prior to the meeting.

- After discussion and questions regarding the monthly bills, Nathan motioned to approve the current month's bills. Darath seconded the motion.
- Motion was unanimously approved.

End of March, 83% of fiscal year had passed, with 79.5% of budget spent.

Final payment to Kone

Payment to Scott Riddle (Scout leader) for recent Eagle Scout project.

VI. Unfinished Business:

- none

VII. New Business:

- Board Vacancy
 - o 2 applications within the past 6 months
 - o Board feedback a recommendation has been determined
 - o Recommendation will be submitted to City Council

VIII. President's Report and Announcements: The president did not have documented report.

- Request was made to move Board meeting start time to 4:30.
 - o Next Board meeting (July '23) will commence at 4:30.
 - o Meeting start time will again be reviewed next year.
- Discussed City Council attendance schedule:
 - o Suzy: June 20th
 - o Brenda: July 5th
 - o Suzy: July 18th
 - o Dayrel: August 1st
 - o Darath: August 15th

- Committee Assignments:
 - o Brenda – Personnel committee (added)
 - Replace following Nathan’s departure
 - o Policy Committee will remain unchanged

IX. Director’s Report: highlights from Director’s Report

- Language learning database (Transparent Language)
 - o Transparent Language (provider)
 - Significant increase in subscription (>100%)
 - Following staff review determined service cost increase does not justify continued use.
 - Service will be discontinued as of June 30th
 - o New provider will be researched
- Great thanks to Elva Doorenbos for her generous gift to the Pella Public Library.
- New intern will be joining the library team this summer.
 - o Grae Dingmann-Pearson
- Arts and Books in the park have started
- Q: [Suzy] Is the board needing help on Thursday nights?
 - o Mara: no, Katie indicated no additional support is needed.

X. Trustee Training report

- Marion County annual Trustee training (September 7th, 2023 in Knoxville)

XI. Committee reports:

- Governance/Policy
 - o none
- Personnel/Nominating:
 - o Suzy nominated Darath for President; Kristi seconded the motion.
 - o Suzy nominated Matt for Vice President; Kristi seconded the motion.
 - o Suzy nominated Dayrel for Secretary; Kristi seconded the motion.
 - Motions were unanimously approved.
 - o Committee assignments will be tabled until July’s meeting.
 - o **CLOSED SESSION**
 - At 4:52 pm, Suzy moved to enter into closed session per written request from staff and pursuant to Iowa Code Chapter 21.5 1(i) to evaluate professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation, seconded by Kristi.
 - Motion was unanimously approved.
 - Board reconvened to open session at 5:05 pm.
 - Kristi moved to accept the evaluation presented by the Committee, Dayrel seconded.
 - Motion was unanimously approved.

XII. Adjournment: President Brenda Huisman adjourned the meeting at 5:06 p.m. The next regularly scheduled Board Meeting is scheduled for July 11, 2023 at 4:30 pm, located in the Library’s meeting room.