

COMMUNITY SERVICES BOARD

Minutes

May 19, 2023

Present: Stephen Fyfe, Nathan Guess, Amanda Schwerdtfeger, Kayla Stehlik, Glenn Steimling, Arvin Van Zante

Absent: Mike Lyons

Staff: Jeanette Vaughan, Dyan Parker Brenda Ross, Kevin Vos

12:04pm Community Services Director Jeanette Vaughan called the meeting to order.

Minutes - Motion by Van Zante, seconded by Schwerdtfeger to approve the Community Services Board Meeting minutes of February 17, 2023. Motion carried 5/0

Discussion Items

Outdoor Pool High Dive Safety Options – Vaughan reviewed the new suggested guidelines from the Iowa Department of Health to reduce injuries to patrons using high dive diving boards. Recommendations include installing padding below the ladder, establish age or height limits for using the high dive, provide direct supervision, maintain the ladder and diving board free of moisture, install stairway instead of a ladder. Staff recommendation is to institute a 14 years or older age limit. Board discussed the options and requested more information on current height and age regulations for using other features including slides and deep end. Vaughan said she will discuss with Meyers and provide additional information via email.

Update on Rec Center Project – Vaughan stated the group is working on the design development plans that includes types and location of equipment, outlets, supplies, office items, etc. Design Development phase is due from Shive on June 8th. Next step is for the city council to review these plans and provide direction on moving forward, currently scheduled for June 20th. If they approve, the next phase will be construction drawings, followed by bidding the project. If the timeline stays on track this could be in August. Schwerdtfeger asked about funding. Vaughan reported that the fundraising committee had two fundraising events held at Bos Landen the second week of May. Guess asked who would be operating the facility once it is open. Vaughan replied that the Mayor stated at the fundraising events that the City would be hiring a company to run the facility.

Update on Community Center Project – Vaughan asked ad hoc committee members Schwerdtfeger and Van Zante to provide updates. Schwerdtfeger said that after a brainstorming session two options were developed a base plan and a base plus plan. Van Zante further elaborated that the base plan includes the HVAC, electrical and plumbing needs and reorganizing rooms on the ground floor and changing the main entrance point of the building. The second plan includes a new elevator that goes to the lower level, better access to the gym, more efficient use of existing spaces, opening up flex spaces and new restrooms. Van Zante discussed how the \$5.5 million base plan addresses the basic needs of the building and that fundraising would be needed for option 2. An on-line survey has been released to the general public. The survey will be active until May 31. There is also a public input session scheduled for Wednesday, May 24. Data from these two events will be compiled and presented to council along with a recommendation from the ad hoc committee. Once direction is received from council, design work can begin for the project. Stehlik asked for a timeline on the project. Vaughan responded that design work would take place this year with construction taking place in late 2024.

4th of July Update: Vaughan reported that 4th of July events will be held on Saturday, July 1 this year. The American Legion has two military bands performing on Saturday, July 1. They made a request to the

4th of July committee to move all events typically held on July 4th to be moved to July 1. Fireworks shooting location has been moved to Central College this year.

Department Updates:

Aquatics/Jeanette Vaughan for Alex Meyers

- We currently have 40 lifeguards available to work this summer. With 9 finishing training and new hire paperwork. Would like to have 65 lifeguards on staff.
- Hired all concessions/admissions positions. Sports park shifts began April 24.
- Trying to hire a full-time custodian.
- Training lifeguards and concessions/admissions workers
- Park staff are helping with the startup of the outdoor pool. Opening day is planned for 5/29.
- Tubes Slides are getting painted.

Parks/ Jeanette Vaughan for Chandler Nunnikhoven

- Tulip Time went great.
- Planting annuals will begin next week.
- Mowing is going well.
- Still looking to fill an open full-time position.

Golf & Athletic Fields/Kevin Vos

- Daily athletic field preps for baseball/softball/soccer sports, field painting.
- Soccer irrigation – currently not operating due to low flow of water. Working with contractors and city staff to diagnose what the issue is.
- Soccer complex fields – worn areas have been seeded, extra fertilizer applied.
- Bos Landen irrigation – numerous pipe leaks and sprinkler heads breaking, rotating drives failing.
- Golf – men’s league starting, women’s league is offered – very good response.
- Golf college/high school season almost completed – Pella Christian (May 11) and Pella High (May 15) schools both hosted sectionals at Bos Landen.
- 70+ seasonal golf passes sold so far.
- Golf – usage has been increasing with warmer weather.
- Golf – aerifying greens May 22 & 23 – course closed.
- May 13 heavy rains caused erosion issues along pond banks and creeks throughout the golf course.
- Staff – Open positions are Sports Park summer seasonal, Golf course maintenance groundskeeper, Filled Sports Park part time 1200-hour Maintenance Worker position.
- Bos Conference Center project coming along, with a late summer/fall completion.

Art & Rec/Brenda Ross

- Gritters Electric will be replacing burned out lights in the Auditorium.
- Vander Linden Services has been contacted about AC on the 3rd floor not working.
- Union Street Players had 8 performances of Elephant & Piggie: There were 803 attendees.
- 762 attended the 4-day Quilt show at the Memorial Building during Tulip Time
- Art Center is done for the school year and summer classes will start next week.

Adjournment

Motion by Fyfe, seconded by Guess to adjourn the Community Services Board Meeting. Motion carried 6-0

The next meeting is scheduled for Friday, June 16, 2023, at noon in room 204, in the Community Center.

Meeting adjourned at 12:58 pm.

Respectfully submitted:

Dyan Parker

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