

**PELLA PUBLIC LIBRARY**  
Board of Trustees Meeting  
May 10, 2022

**I. Call To Order:** President Brenda Huisman called the meeting to order at 4:00 p.m. Board members present: Brenda Huisman, Dayrel Gates, Matt Van Gelder, Suzy Card, Darath Fisher, Kristi Leonard. Board member not present, with notice: Nathan Copeland. Library Director Mara Strickler was present.

**II. Recognition of Visitors and Visitor Comments:** Assistant Director, Chris Brown was present.

**III. Approval of Agenda:** There were no changes to the agenda. The agenda stood as approved.  
Kristi motioned, Darath seconded.

**IV. Disposition of Minutes:** All Board members received the May minutes prior to the meeting. Dayrel moved to approve the minutes as presented; Matt seconded the motion. The minutes were unanimously approved.

**V. Approval of Bills:** All Board members received the May 2022 list of bills prior to the meeting. After some general discussion and questions regarding the monthly bills, particularly a minor issue with the Pella Fiber bill is now resolved. Brenda moved to approve the May bills. Kristi seconded the motion. The bills were unanimously approved.

**VI. Unfinished Business:** Library services, staffing and Covid-19- numbers are remaining low, state is on the rise, but not in Marion County. Book Nook open, will begin putting more seating out and open story time room, shields removed.

**VII. New Business:**

- a. Strategic Plan-sent out draft plan from feedback, discussion about concern about timelines. Mara went through details, make it not a burden to staff and identify pieces they are doing. Discussion about the conversational Spanish program. Mara will take feedback and make revisions and address questions. Will bring it back to be approved before the fiscal year.
- b. FY22/23 Board committee- Confirmed that the first term of 2 Trustees is up this year (Daryel and Suzy) this is an agenda item for the next City Council meeting. Trustees will remain on the same committees (policy and personnel) in FY22/23. Evaluation for Library Director is next due month. Officers for the next fiscal year was discussed.
- c. State Funding-See 2022 State Funding handout, in line with past practices of spending, can't be used in place of municipal or county funding.

**VIII. President's Report and Announcements:**

Library Board Members attending City Council meetings:

Darath - May 17

Daryel - June 7

Nathan - June 21

Brenda on vacation, deferred to Suzy with approval - June 1<sup>st</sup> through the 12<sup>th</sup>

Three discussion documents to get finalized by July 1, 2022

Thursdays in Pella-June 16th is "nonprofit night"-coordinate with Janece Schmitz of Friends of Pella Library, Suzy will coordinate. Get a list of when Library staff will also be present

**IX. Staff Report:**

- a. Director's Report: IDH nasal spray kits (Naloxone)-requested 2 kits, awaiting guidance on training of all staff.
- b. RFID tagging collection continues – volunteer shifts available
- c. Statistics review-discussion about Adventure Passes - need to promote with community
- d. K9 dog, Ellie - asked if they could use the Library outside of hours to train the dog

e. IMLS Grant-Chris Brown presented-history, see Pella Community Memory Database handout ([www.pellacmd.com](http://www.pellacmd.com)) Additional grant from Vermeer, teaching other libraries how to do this, presenting at the library conference. Still more pictures/documents to digitize and incorporate. Project will continue but will become static due to the management limitations.

**X. Trustee training reports**

a. Marion County Trustees Annual Meeting-Thursday, 9/8/2022 at the Knoxville Public Library, 6-7:30 pm

**XI. Committee reports:**

a. Policy Review

- 1.2 General Policy Statement-Retain policy as written, Brenda moves to retain policy as review, Kristi seconds
- 4.7 Unscheduled Closings Policy-Retained with revision: deletion on fines and add social media in the third paragraph; Kristi moves to retain with the amendment, Matt seconds
- 4.8 Photo Release Policy-Retain policy as written, Brenda moves to retain, Kristi seconded
- 5.2 Displays Policy-recommending policy be revised in November/December, no action recommended at this time.

**XI. Adjournment:** President Brenda Husiman adjourned the meeting at 5:15 p.m. The next regularly scheduled Board Meeting is scheduled for June 14, 2022.