

**MINUTES OF THE CITY OF PELLA
HISTORIC PRESERVATION COMMISSION
APRIL 12, 2021**

CALL TO ORDER AND ROLL CALL

Chairperson Kermode called the Historic Preservation Commission to order in the Public Safety Complex at 5:04 p.m. Members present were: Don André, Bruce Boertje, Rhonda Kermode, and Lila Turnbull. Staff present: Assistant City Administrator Corey. One member of the public attended the meeting.

APPROVAL OF TENTATIVE AGENDA

Motion by André, second by Turnbull to approve the tentative agenda. Motion carried 4-0.

APPROVAL OF MINUTES

Motion by Boertje, second by André to approve the minutes from the March 8, 2021 meeting. Motion carried 4-0.

NEW BUSINESS

None.

OTHER BUSINESS/WORK SESSION

Discussion of Future Potential Historic Overlay Zone Locations within the City of Pella

The Commission continued to discuss future potential historic overlay zones, including the area near the Scholte House, which has a high concentration of historic homes. The Commission discussed sending out letters to property owners and scheduling an informational meeting for property owners regarding a potential historic overlay zone for the area. Kermode will attempt to complete sample site inventory forms for a couple of the properties. Assistant City Administrator Corey Goodenow stated that he will draft a letter to property owners in the Scholte House area that the Commission can then review at the next meeting on May 10, 2021. He will also get a sample of the site inventory form. Boertje will send Goodenow the list of property owners that he has compiled for the Scholte Garden area.

Discussion of Historic District Signage

Goodenow reported that signage work by Iowa Prison Industries is delayed, due to Anamosa State Penitentiary prisoners being placed on lockdown. He will follow up with his contact at Iowa Prison Industries to see if there is an update on when signage orders will resume and to check on pricing and design options offered.

Other

Kermode stated she will contact Jennifer Price to ensure she received the letter of agreement she sent her regarding the evaluation of the Pella Fire Station.

Kermode inquired about placing signage in yards throughout the Collegiate Neighborhood Historic District to identify and explain the historic significance of several homes in the district to Tulip Time visitors. Goodenow will check to see if this would comply with the City's temporary sign requirements.

Kermode reported speaking with Laurie Baugh about serving on the Commission and said that Baugh seemed excited about the prospect. Goodenow asked Kermode to send him Baugh's contact information so that staff can follow up with her. Boertje said he also spoke to Stan Van Wyk about potentially serving on the Commission.

The annual Preserve Iowa Summit virtual conference costs \$25.00 to attend and is scheduled for June 3, 4, and 5, 2021.

Boertje asked about the status of the City of Pella becoming a certified local government (CLG). Goodenow explained that a presentation was given to the City Council on CLGs. He will look into the CLG application process and requirements.

Next Meeting Date

The next meeting is scheduled for May 10, 2021.

Adjourned at 5:57 p.m.