

PELLA PUBLIC LIBRARY
Board of Trustees Meeting
March 11, 2020

I. Call to Order: President Verlan called the meeting to order at 4:02 p.m. Board members present were: Verlan Den Adel, Brenda Huisman, Kenny Nedder, and Rachel Sparks. Library Director Mara Strickler was present. Angela Adam, Suzy Card, and Dinakar Kesavapillai were excused.

II. Recognition of Visitors and Visitor Comments: Nate Spurgeon, Pella Electric Director, was present.

III. Approval of Agenda: The March meeting agenda was received by all Board members prior to the meeting. The agenda stood as presented.

IV. Disposition of Minutes: All Board members received the February 2020 minutes prior to the meeting. Brenda moved to approve the February minutes as written. Kenny seconded the motion. The minutes were unanimously approved.

V. Approval of Bills: All Board members received the March list of bills prior to the meeting. After a brief discussion and questions regarding the bills, Rachel moved to approve the March bills. Brenda seconded the motion. The bills were unanimously approved.

VI. Unfinished Business:

- a. Inquiry re: contracted library services: Mara received a response from Pella City Attorney. Leighton retracted their proposed contract. At this point, Pleasantville has not submitted for formal quote request.
- b. Edge 2.0: Mara and Chris are working on new technology plan based on the updated Edge assessment. Hope to have a plan to the Board at April meeting.

VII. New Business:

- a. EV Charging Station
 - i. Presented by Pella Electric Director Nate Spurgeon.
 - Nate would like to use two spots in the Library parking lot for ev charging. He will take his proposal to the City Council.
 - Kenny moved to approve Nate taking his proposal: recommendation of using two Library parking spaces. Brenda seconded the motion. The motion was unanimously approved.
- b. Summer Food Service Program Partnership: Pella Community Schools
 - i. Mara discussed a summer meal program administered by the FDA for the Pella Community. Representatives from the Pella Community Schools and Second Reformed Summer Sack Lunch program are going to discuss with the FDA about the program. Library could possibly be a distribution site.
- c. Review Geri-Fit at the Library Report
 - i. Statistics report from library Geri-Fit programs across the country indicated participants have had positive experiences and results. Our library currently has 2 sessions a week, possibly considering adding an additional session.
- d. HEAL at the Library via shared use programming
 - i. Healthy Eating and Active Living: Dr. Noah Lenstra would like to visit the library to perform a case study on Let's Move in Libraries. June 2020 we should be receiving a response from his application.
- e. EBSCO Solar Now Grant
 - i. There are three \$100,000 grants. Mara spoke with Nate regarding the grant application. Mara is working on the application, deadline 5/1/2020.
- f. State funding: Board received spreadsheet of 2020 state funding received and expenses. Mara proposed suggestions for the remaining funds. Mara to provide information on what the remaining funds will be used for and present at April board meeting.

- g. Plans for National Library Week (Food for Fine & Volunteer for Fines): Mara presented a memo to Volunteer Your Fines Away and Food for Fines for National Library Week. Brenda moved to approve. Kenny seconded the motion. Motion to release memos for National Library Week was unanimously approved.
- h. Legislative update: Board Trustees receive a weekly email with updates. Discussion was held reminding Trustees to advocate for Enrich Iowa funding, teacher librarians, and to look for legislative updates coming to the Knoxville library.

VIII. President's Report and Announcements:

- a. President Verlan noted Ankeny has a new library and has received good feedback. West Des Moines library will have a remodel soon. Both Libraries are good examples to reference for potential updates in our future.
- b. Verlan will not be renewing for his 2nd term on the Board. Angela will also be rolling off the Board.
- c. Verlan inquired about the coronavirus. He recommends Mara to check in with the City on precautions to take. Additional signage has been posted. Verlan advised Mara to request a meeting with Mike to discuss.

IX. Director's Report:

A. National Network of Libraries of Medicine

- The mission of the network is to advance the progress of medicine and improve the public health by providing U.S. health professionals with equal access to biomedical information and improving individual's access to information to enable them to make informed decisions about their health. Benefits include funding opportunities to develop health projects at individual libraries.

B. IMLS Grant Update

- As of 3/3/20, 605 documents had been uploaded to the Pella Community Memory Database. We've been contacted by several organizations exploring the possibility of including their own digitized materials in the Database. Chris Brown will be presenting on the PCMD at this month's Genealogy Club on Thursday, 3/19 at 10:15 a.m. All are welcome!

C. Statistics

- Adventure passes: 20 passes checked out in February:
 - 2 to Blank Park Zoo
 - 6 to Botanical Gardens of Des Moines
 - 4 to the Brenton Skating Plaza
 - 8 to Science Center of Des Moines
- Fax24: 11 faxes sent in February.
- Hoopla:
 - 519 total circulations borrowed by 254 unique patrons
 - 95 patrons used all 3 checkouts
 - Average price per circulation: \$1.93
 - 171 patrons were blocked by the budget caps (389 transactions)

D. Upcoming events:

Adults:

- Library January 14th – April 15th: **Geri-Fit** – Library Meeting Room
- March 19 at 10:15 a.m.: **Genealogy Club** – Library Meeting Room
- March 25 at 11:00 a.m.: **Conversations in Spanish** – Library Meeting Room
- March 26 at 12:00 p.m.: **Brown Bag Book Club** – Library Meeting Room
- March 26 at 7:00 p.m.: **Making Sense of the U.S. Census** – Library Meeting Room

Youth:

- March 12 at 6:30 p.m.: **Home Reads Book Club** – See Miss Katie for info
- March 14 at 10:00 a.m.: **Dr. Seuss's Birthday** – Registration Required
- March 11, 18, & 25 at 10:30 a.m.: **Tot Time** – Story Time Room
- March 11, 18, & 25 at 3 p.m.: **Whatchamacallit Wednesday** – Meeting Room
- March 13, 20, & 27 at 4:00 p.m.: **Dungeons & Dragons**
- March 14, 21, & 28 at 10:30 a.m.: **Saturday Story Time** – Story Time Room

X. Trustee training reports:

- a. There were no trustee training reports.

XI. Committee reports:

- a. Policy Review:
 - i. General policy statement: Policy was reviewed by the Board. No changes were presented.
 - ii. Displays policy: Mara to contact the City Attorney to review the policy for liability concerns.

XII. Adjournment: President Verlan Den Adel adjourned the meeting at 6:03 p.m. The next regularly scheduled Board Meeting is scheduled for Tuesday, April 14, 2020.