

# COMMUNITY SERVICES BOARD

## Minutes

February 19, 2021

**Present:** Stephen Fyfe, Mike Lyons, Glenn Steimling, Arvin Van Zante

**Absent:** Lauri Amelse, Nathan Guess, Amanda Schwerdtfeger, Chandler Nunnikhoven

**Staff:** Jeanette Vaughan, Alex Meyers, Dyan Parker, Brenda Ross, Kevin Vos

12:05pm Community Services Director Jeanette Vaughan called the meeting to order

**Minutes** - Motion by Van Zante, seconded by Steimling to approve the Community Services Board Meeting minutes of January 15, 2021. Motion carried 4-0

### Discussion Items

**Lease Agreements** – Ross reviewed an additional 2021 USSSA user agreement that was received past the deadline. However, as the team would be using the Babe Ruth field there was available field time to accept the agreement. Vaughan reported that no other agreements or tournament bookings will be accepted until after Little League had submitted their schedules.

Motion by Fyfe, second by Van Zante to approve the lease agreement from an additional USSSA Team. Motion carried 4-0

12:14pm Steimling exits the meeting.

**Logo Review and Selection**– Vaughan outlined the process that was used to develop the logos that were being presented for review. A subcommittee was created that consisted of Glenn Steimling-Community Services Board, Chandler Nunnikhoven-Parks Manager, Alex Meyers-Aquatics Manager, Jarod Robertson- local Graphic Arts Student and Jeanette Vaughan-Community Services Director. Vaughan explained that this subcommittee worked with Clay Township Design to create various options for the logos. The subcommittee met several times to review and modify different options until it was narrowed down to 3 designs for the Board to review. Vaughan revealed the 3 options highlighting that each design included Central Park's sundial to represent the department as a whole. Each design was then modified to represent each of the different divisions within the department. After discussing the options, the Board chose option #1 to be the favorite of those presented. After additional discussion, Fyfe commented that the recreation logo was limited by showing a soccer ball when we also offer a football program. Van Zante observed that a logo for the Community Center could be added to the options. Lyon asked if the Aquatic logo could also include the yellow stripe visible in the other reiterations. Vaughan said that she would contact Clay Township to incorporate the suggestions. Vaughan said that she will send out the logos and revisions for review and any further comments. Once the designs are all finalized it will need to go to Council for approval.

### Department Updates:

#### Aquatics/Alex Meyers

- Hiring lifeguards and admissions/concessions
- Working on Swim Lessons to begin in March
- Continuing work on CIP projects.

#### Art & Rec/Brenda Ross

- Lathe and plaster detached from the ceiling in the kiln room causing debris and the ceiling tile to fall. Nothing was damaged and parks staff cleaned up the mess.

- The wooden floor in the memorial building ballroom will be refinished starting Feb 23rd. The process will take about a week.
- The art instructors are working on art classes for the summer.
- Renting a lot of skates now that the ice rink is open.

### **Golf & Athletic Fields/Kevin Vos**

- Equipment maintenance on 40 units.
- Staff completing safety training.
- Planning 2021 golf and athletic field programs and events
- Working on replacing light fixtures at the Sports Park parking lot. 12 fixtures need to be replaced.

### **Parks/Jeanette Vaughan for Chandler Nunnikhoven**

- Indoor Pool HVAC valve causing building to overheat. Still waiting on a part from Cunningham to fix.
- Staff fixing and cleaning snow equipment
- 500 gals of fuel was used at the Community Center from Saturday, Feb 13 to Tuesday, Feb 16 after we switched over from natural gas due to Alliant notification.
- Ice rink is open and busy.
- 3 bids were received for the Kiwanis/Wonder Spelen park project on February 17<sup>th</sup>. The engineer is reviewing the bids and will supply a recommendation later in the week. The project is next expected to be discussed at the March 2<sup>nd</sup> council meeting. If awarded, the contractor would be able to start work as soon as weather permits with a completion date of October 31, 2021.

Vaughan reported that Council Budget work sessions were held earlier in the week. Discussion on the Community Center building, proposed recreational facility and Memorial Building was not held but is expected at a later date.

### **Adjournment**

The next meeting is scheduled for Friday, March 19, 2021 at noon in room 206, in the Community Center.

Meeting adjourned at 12:30 pm.

Respectfully submitted:

Dyan Parker

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