

**PELLA PUBLIC LIBRARY**  
Board of Trustees Meeting  
February 14, 2023

**Mission Statement:** Pella Public Library enriches our community by welcoming, creating, and nurturing curious minds and lifelong learners.

**I. Call To Order:** President Brenda Huisman called the meeting to order at \_\_\_4:00\_\_\_ p.m. Board members present were: Suzy Card, Nathan Copeland, Darath Fisher, and Dayrel Gates. Library Director Mara Strickler was present. Board members absent were Kristi Leonard and Matt Van Gelder with prior notice.

**II. Recognition of Visitors and Visitor Comments:** There were 3 guests present.

Comments/Questions:

- Questions addressed to the board:
  - o Were specific book titles read by the board?
  - o Was the board aware of books teaching specific topics available in the library?
- Comment: Children are impressionable.
- Question: How are books selected and brought into the library?
  - o Board mentioned our collection policy defines how books are added to the library. The board also shared where to find the policy for review.

**III. Approval of Agenda:** The agenda was received by all Board members prior to the meeting.

- Dayrel presented a motion to accept the agenda as presented, Suzy seconded.
- Motion was unanimously approved.

**IV. Disposition of Minutes:** All Board members received the previous months minutes prior to the meeting.

- Dayrel moved to approve the minutes as presented; Suzy seconded the motion.
- Motion was unanimously approved.

**V. Approval of Bills:** All Board members received February's list of bills prior to the meeting.

- After discussion and questions regarding the monthly bills, Suzy motioned to approve the current month's bills. Dayrel seconded the motion.
- Motion was unanimously approved.

Discussion around the HVAC expense

**VI. Unfinished Business:**

- 2023/2024 budget update
  - o Draft budgets expected this week.
  - o Mara, may call for a special budget review session.
- County funding will return to previous year's model. Additionally, special funding was proposed by County Supervisors for a particular county library. This special funding does not follow historical or equitable distribution of County funding.

**New Business:**

- Review of FY24 Application Form for Accreditation and Direct State Aid
  - o Suzy presented a motion to accept the application for accreditation as presented, Darath seconded.
  - o Motion was unanimously approved.

**VII. President's Report and Announcements:** The president did not have documented report.

- Discussion: Due to spring break, proposal to change next board meeting Wed. March 8<sup>th</sup>

- Need public information to be adjusted to reflect the new date.
- Discussed City Council attendance schedule:
  - Nathan: February 21<sup>st</sup>
  - Darath: March 7<sup>th</sup>
  - Nathan: March 21<sup>st</sup>

**VIII. Director's Report:** highlights from Director's Report

- Due to time available Mara referred to supplied report for details.

**IX. Trustee Training report**

- Review: In Service to Iowa – Section 2 Library Management
  - Discussed hard copy of Library Governance documents availability upon request.
  - 4:28 start – 4:43 end
  - 15 minutes of training collected during this session.
- ILOC Review
  - Recording is available through Iowa Learns
  - Policy Watch available.
  - Central College Event located Cox/Snow; Feb. 28<sup>th</sup> 7pm
  - Continue to send CE transcripts to Mara.

**X. Committee reports:**

- Personnel/Nominating: none
- Governance/Policy
  - 3.2 Personal Appearance Policy
    - Darath presented a motion to accept the revised policy as presented, Suzy seconded.
    - Motion was unanimously approved.
  - 5.1 Meeting Room Policy
    - Nathan presented a motion to accept the revised policy as presented, Suzy seconded.
    - Motion was unanimously approved.
  - 6.1 Collection Development Policy
    - Dayrel presented a motion to table the revised policy until the next scheduled meeting, Darath seconded.
    - Motion was unanimously approved.

**XI. Adjournment:** President Brenda Huisman adjourned the meeting at 4:58 p.m. The next regularly scheduled Board Meeting is scheduled for March 8, 2023 (confirm), located in the Library's meeting room.