



# CITY OF PELLA

## CITY COUNCIL PRELIMINARY SUMMARY MINUTES

September 5, 2023

*Preliminary summary minutes are not the official minutes of record until approved by the City Council at a subsequent Council meeting*

### **A. CALL TO ORDER BY MAYOR AND ROLL CALL**

The City Council of the City of Pella, Iowa, met in regular session at the Public Safety Complex (614 Main Street) at 6:00 p.m., Mayor Don DeWaard presiding. Council members present were: Mark De Jong, Lynn Branderhorst, Calvin Bandstra, Dr. Spencer Carlstone, Dave Hopkins. Absent: Liz Sporrer.

City Administrator Mike Nardini and City Clerk Mandy Smith were present.

Ten staff members and thirty-four members of the general public attended in person.

One staff member and nine members of the general public attended via conference call.

### **B. MAYOR'S COMMENTS**

1. Approval of Tentative Agenda.

Bandstra moved to approve, seconded by Hopkins.

On roll call the vote was: AYES: 5, NAYS: None. Motion carried.

### **C. PUBLIC FORUM (for anyone wishing to address Council regarding agenda items)**

Two comments were received.

### **D. APPROVAL OF CONSENT AGENDA**

Bandstra moved to approve the consent agenda, seconded by Hopkins.

On roll call the vote was: AYES: 5, NAYS: None. Motion carried.

The following items were approved:

1. Approval of Minutes
  - a. Official Council Minutes for August 15, 2023
2. Report of Committees
  - a. Policy and Planning Minutes for August 15, 2023
  - b. Historic Preservation Commission Minutes for July 10, 2023
  - c. Community Development Committee Minutes for July 12, 2023
  - d. Board of Adjustment Minutes for July 17, 2023
  - e. Airport Committee Minutes for June 30, 2023
3. Petitions and Communications
  - a. Special Event Permit Request for the Pella Fire Department Pancake Breakfast
  - b. Special Event Permit Request for the Marching Dutch Invitational
    - i. Resolution No. 6610 entitled, "RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS IN CONNECTION WITH A SPECIAL EVENT KNOWN AS THE MARCHING DUTCH INVITATIONAL"
  - c. Renewal of Special Class C Retail Alcohol License for AmericInn By Wyndham
4. Resolution No. 6611 entitled, "RESOLUTION APPROVING THE MAYOR, MAYOR PRO TEM, CITY ADMINISTRATOR, AND FINANCE DIRECTOR AS AUTHORIZED FINANCIAL INSTITUTION SIGNERS"

### **E. PETITIONS & COMMUNICATIONS**

1. De Jong moved to proclaim Tuesday, October 31, 2023, as Beggar's Night in Pella, seconded by Hopkins. On roll call the vote was: AYES: 5, NAYS: None. Motion carried.
2. Due to the election, Branderhorst moved to reschedule the regular Council meeting on November 7, 2023, to November 6, 2023, seconded by Hopkins. On roll call the vote was: AYES: 5, NAYS: None. Motion carried.

## **F. RESOLUTIONS**

1. Resolution No. 6612 entitled, "RESOLUTION AUTHORIZING EXECUTION OF AN APPLICATION FOR VOLUNTARY ANNEXATION OF CERTAIN CITY-OWNED PROPERTY; ACCEPTING FOR FILING APPLICATIONS FOR VOLUNTARY ANNEXATION OF CERTAIN LAND TO THE CITY OF PELLA, IOWA; SETTING THE DATE FOR A PUBLIC HEARING AND A CONSULTATION MEETING; AND PROVIDING FOR NOTICE OF PROPOSED CITY COUNCIL ACTION."  
De Jong moved to approve, seconded by Hopkins.  
On roll call the vote was: AYES: 5, NAYS: None. Motion carried.
2. Resolution No. 6613 entitled, "RESOLUTION APPROVING CHANGE ORDER NO. 1 (FINAL QUANTITY ADJUSTMENT AND MISCELLANEOUS ITEMS) AND ACCEPTING THE PUBLIC IMPROVEMENTS FOR THE OLD CITY HALL ALLEY RECONSTRUCTION PROJECT."  
Hopkins moved to approve, seconded by De Jong.  
On roll call the vote was: AYES: 5, NAYS: None. Motion carried.
3. Resolution No. 6614 entitled, "RESOLUTION APPROVING A 28E AGREEMENT FOR AMBULANCE AND EMERGENCY MEDICAL SERVICES."  
Bandstra moved to approve, seconded by Branderhorst.  
On roll call the vote was: AYES: 5, NAYS: None. Motion carried.

## **G. ORDINANCES**

1. Ordinance No. 1029 entitled, "AN ORDINANCE AMENDING CHAPTER 122 OF THE CITY CODE OF THE CITY OF PELLA, IOWA, FOR THE PURPOSE OF ADDING REGULATIONS RELATED TO MOBILE FOOD UNITS."  
De Jong moved to place ordinance no. 1029 on its first reading, seconded by Hopkins.  
On roll call the vote was: AYES: 5, NAYS: None. Motion carried.  
  
It was moved by Branderhorst that the statutory rule requiring said ordinance to be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed be suspended, seconded by De Jong.  
On roll call the vote was: AYES: 5, NAYS: None. Motion carried.  
  
Branderhorst moved that ordinance no. 1029 be adopted, seconded by De Jong.  
On roll call the vote was: AYES: 5, NAYS: None. Motion carried.  
  
Mayor DeWaard declared the ordinance duly passed and adopted.
2. Ordinance No. 1030 entitled, "AN ORDINANCE AMENDING SECTION 123.16 OF THE CITY CODE OF THE CITY OF PELLA, IOWA, FOR THE PURPOSE OF ADDING REGULATIONS RELATED TO MOBILE FOOD UNITS."  
Branderhorst moved to place ordinance no. 1030 on its first reading, seconded by Carlstone.  
On roll call the vote was: AYES: 5, NAYS: None. Motion carried.  
  
It was moved by Branderhorst that the statutory rule requiring said ordinance to be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed be suspended, seconded by Bandstra.  
On roll call the vote was: AYES: 5, NAYS: None. Motion carried.  
  
Branderhorst moved that ordinance no. 1030 be adopted, seconded by Hopkins.  
On roll call the vote was: AYES: 5, NAYS: None. Motion carried.  
  
Mayor DeWaard declared the ordinance duly passed and adopted.
3. Ordinance No. 1031 entitled, "AN ORDINANCE AMENDING SECTION 171.14 OF THE CITY CODE OF THE CITY OF PELLA, IOWA, FOR THE PURPOSE OF REVISING THE FEE DESCRIPTION TO ADD MOBILE FOOD UNITS."  
Branderhorst moved to place ordinance no. 1031 on its first reading, seconded by Hopkins.  
On roll call the vote was: AYES: 5, NAYS: None. Motion carried.  
  
It was moved by Branderhorst that the statutory rule requiring said ordinance to be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed be suspended, seconded by Bandstra.  
On roll call the vote was: AYES: 5, NAYS: None. Motion carried.

Branderhorst moved that ordinance no. 1031 be adopted, seconded by Carlstone.  
On roll call the vote was: AYES: 5, NAYS: None. Motion carried.

Mayor DeWaard declared the ordinance duly passed and adopted.

#### **H. CLAIMS**

1. Abstract of Bills No. 2134.

Branderhorst moved to approve, seconded by De Jong.

On roll call the vote was: AYES: 5, NAYS: None. Motion carried.

#### **I. OTHER BUSINESS/PUBLIC FORUM (any additional comments from the public)**

One comment was received.

#### **J. POLICY AND PLANNING**

From 6:35 p.m. to 6:43 p.m., Council adjourned to the Policy and Planning meeting to hold a discussion regarding the Marion County Multi-Jurisdictional Multi-Hazard Mitigation Plan, with no formal Council action taken.

#### **K. ADJOURNMENT**

There being no further business claiming their attention, Bandstra moved to adjourn, seconded by Hopkins.

On roll call the vote was: AYES: 5, NAYS: None. Motion carried.

Meeting adjourned at 6:44 p.m.