



# CITY OF PELLA

## CITY COUNCIL PRELIMINARY SUMMARY MINUTES

May 18, 2021

*Preliminary summary minutes are not the official minutes of record until approved by the City Council at a subsequent Council meeting*

### **A. CALL TO ORDER BY MAYOR AND ROLL CALL**

The City Council of the City of Pella, Iowa, met in regular session at the Public Safety Complex (614 Main Street) at 6:00 p.m., Mayor Don DeWaard presiding. Council members present were: Liz Sporrer, Lynn Branderhorst, Calvin Bandstra, Bruce Schiebout, Dave Hopkins. Absent: Mark De Jong.

City Administrator Mike Nardini and City Clerk Mandy Smith were present.

Three staff members and seven members of the general public signed the register.

Due to heightened public health risks associated with the COVID-19 pandemic, this meeting was also broadcast via conference call. One staff member and ten members of the general public attended the conference call.

### **B. MAYOR'S COMMENTS**

1. Announce Policy and Planning meeting will be held before the closed session to discuss:
  - a. Golf Cart and Utility Vehicle Use on City Streets
  - b. Pella Police Department Community K-9 Fundraising Proposal
2. Approval of Tentative Agenda.  
Branderhorst moved to approve, seconded by Sporrer.  
On roll call the vote was: AYES: 5, NAYS: None. Motion carried.
3. Reappointment of Julio Chiarella to the Planning and Zoning Commission.  
Branderhorst moved to approve, seconded by Schiebout.  
On roll call the vote was: AYES: 5, NAYS: None. Motion carried.
4. Appointment of Sarah Buchheit to the Planning and Zoning Commission.  
Bandstra moved to approve, seconded by Sporrer.  
On roll call the vote was: AYES: 5, NAYS: None. Motion carried.
5. Appointment of Keith Van Gent to the Civil Service Commission.  
Schiebout moved to approve, seconded by Branderhorst.  
On roll call the vote was: AYES: 5, NAYS: None. Motion carried.
6. Appointment of Matt Van Gelder to the Library Board of Trustees.  
Bandstra moved to approve, seconded by Sporrer.  
On roll call the vote was: AYES: 5, NAYS: None. Motion carried.
7. Announce closed session pursuant to Iowa Code Chapter 388.9(1) to discuss marketing and pricing strategies or proprietary information of a city utility if its competitive position would be harmed by public disclosure not required of potential or actual competitors, and if no public purpose would be served by such disclosure.

### **PUBLIC FORUM (for anyone wishing to address Council regarding agenda items)**

No comments were received.

### **C. APPROVAL OF CONSENT AGENDA**

Branderhorst moved to approve the consent agenda, seconded by Sporrer.

On roll call the vote was: AYES: 5, NAYS: None. Motion carried.

The following items were approved:

1. Approval of Minutes
  - a. Official Council Minutes for May 4, 2021
  - b. Official Council Minutes for May 11, 2021

2. Report of Committees
  - a. Policy and Planning Minutes for May 4, 2021
  - b. Airport Committee Minutes for February 26, 2021
  - c. Airport Committee Minutes for March 26, 2021
  - d. Community Development Committee Minutes for April 14, 2021
3. Petitions and Communications
  - a. Renewal of Class E Liquor License with Class B Wine Permit, Class C Beer Permit, and Sunday Sales for Casey's General Store #2598
  - b. Renewal of Class C Beer Permit with Sunday Sales for Git-N-Go Convenience Stores #38
  - c. Special Event Permit Request for Friday after Five
  - d. Temporary Outdoor Service Extension on a Class C Liquor License for Liberty Street Kitchen
  - e. Special Event Permit Request for Thursdays in Pella
    - i. Resolution No. 6292 entitled, "RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS IN CONNECTION WITH A SPECIAL EVENT KNOWN AS THURSDAYS IN PELLA"

**D. PUBLIC HEARINGS**

- 1a. Public Hearing on Budget Amendment #1 for the FY 20-21 Budget.  
 No written or oral comments were received.  
 Bandstra moved to close the public hearing, seconded by Hopkins.  
 On roll call the vote was: AYES: 5, NAYS: None. Motion carried.
- 1b. Resolution No. 6293 entitled, "RESOLUTION AMENDING THE FY 20-21 ANNUAL BUDGET BY ADOPTING BUDGET AMENDMENT #1."  
 Schiebout moved to approve, seconded by Branderhorst.  
 On roll call the vote was: AYES: 5, NAYS: None. Motion carried.
- 2a. Public Hearing regarding the Proposed Vacation of a Public Utility Easement.  
 No written or oral comments were received.  
 Hopkins moved to close the public hearing, seconded by Sporrer.  
 On roll call the vote was: AYES: 5, NAYS: None. Motion carried.
- 2b. Ordinance No. 992 entitled, "AN ORDINANCE APPROVING THE VACATION OF A PERMANENT UTILITY EASEMENT."  
 Bandstra moved to place ordinance no. 992 on its first reading, seconded by Hopkins.  
 On roll call the vote was: AYES: 5, NAYS: None. Motion carried.  
  
 It was moved by Bandstra that the statutory rule requiring said ordinance to be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed be suspended, seconded by Schiebout.  
 On roll call the vote was: AYES: 5, NAYS: None. Motion carried.  
  
 Schiebout moved that ordinance no. 992 be adopted, seconded by Branderhorst.  
 On roll call the vote was: AYES: 5, NAYS: None. Motion carried.  
  
 Mayor DeWaard declared the ordinance duly passed and adopted.

**E. PETITIONS & COMMUNICATIONS**

1. Special Event Permit Request for the Pella Opera House Summer Soiree Gala.  
 Branderhorst moved to approve, seconded by Sporrer.  
 On roll call the vote was: AYES: 5, NAYS: None. Motion carried.
2. Temporary Class C Liquor License with Outdoor Service Privileges for the Pella Opera House.  
 Branderhorst moved to approve, seconded by Hopkins.  
 On roll call the vote was: AYES: 5, NAYS: None. Motion carried.

**F. PLANNING & ZONING ITEMS** – None

**G. ADMINISTRATION REPORTS** – None

## **H. RESOLUTIONS**

1. Resolution No. 6294 entitled, "RESOLUTION APPROVING CHANGE ORDER #2, CHANGE ORDER #3 (FINAL QUANTITY ADJUSTMENT), AND ACCEPTING THE PUBLIC IMPROVEMENTS FOR THE CLARK STREET WATER MAIN IMPROVEMENTS."  
Schiebout moved to approve, seconded by Hopkins.  
On roll call the vote was: AYES: 5, NAYS: None. Motion carried.
2. Resolution No. 6295 entitled, "RESOLUTION APPROVING CHANGE ORDER #5 (FINAL QUANTITY ADJUSTMENT) AND ACCEPTING THE PUBLIC IMPROVEMENTS FOR THE FIFIELD ROAD WATER MAIN IMPROVEMENTS PROJECT."  
Schiebout moved to approve, seconded by Hopkins.  
On roll call the vote was: AYES: 5, NAYS: None. Motion carried.
3. Resolution No. 6296 entitled, "RESOLUTION APPROVING ORDERING THE PREPARATION OF PLANS AND SPECIFICATIONS, FORM OF CONTRACT, NOTICE OF HEARING AND NOTICE OF LETTING, SETTING DATE FOR PUBLIC HEARING, AUTHORIZING THE TAKING OF BIDS, AND AUTHORIZING BID OPENING FOR THE EAST INTERCHANGE INFRASTRUCTURE IMPROVEMENTS – 250<sup>TH</sup> AVENUE IMPROVEMENTS PROJECT."  
Bandstra moved to approve, seconded by Branderhorst.  
On roll call the vote was: AYES: 5, NAYS: None. Motion carried.
4. Resolution No. 6297 entitled, "RESOLUTION APPROVING ORDERING THE PREPARATION OF PLANS AND SPECIFICATIONS, FORM OF CONTRACT, NOTICE OF HEARING AND NOTICE OF LETTING, SETTING DATE FOR PUBLIC HEARING, AUTHORIZING THE TAKING OF BIDS, AND AUTHORIZING BID OPENING FOR THE PELLA MUNICIPAL AIRPORT AWOS REPLACEMENT PROJECT."  
Schiebout moved to approve, seconded by Hopkins.  
On roll call the vote was: AYES: 5, NAYS: None. Motion carried.
5. Resolution No. 6298 entitled, "RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A 2021 AMENDMENT TO THE REAL ESTATE PURCHASE AGREEMENT BY AND BETWEEN THE CITY OF PELLA AND SECOND CHRISTIAN REFORMED CHURCH OF PELLA, IOWA."  
Schiebout moved to approve, seconded by Branderhorst.  
On roll call the vote was: AYES: 5, NAYS: None. Motion carried.
6. Resolution No. 6299 entitled, "A RESOLUTION IN SUPPORT OF THE PROPOSED TERMS TO BE INCLUDED IN AN AGREEMENT FOR PRIVATE DEVELOPMENT BY AND BETWEEN THE CITY OF PELLA AND RDP HOLDINGS, LLC."  
Branderhorst moved to approve, seconded by Sporrer.  
On roll call the vote was: AYES: 5, NAYS: None. Motion carried.

## **I. ORDINANCES**

1. Ordinance No. 993 entitled, "AN ORDINANCE AMENDING MUNICIPAL TELECOMMUNICATIONS UTILITY RATES IN THE CITY OF PELLA."

Schiebout moved to place ordinance no. 993 on its first reading, seconded by Branderhorst.

On roll call the vote was: AYES: 5, NAYS: None. Motion carried.

It was moved by Branderhorst that the statutory rule requiring said ordinance to be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed be suspended, seconded by Schiebout.

On roll call the vote was: AYES: 5, NAYS: None. Motion carried.

Branderhorst moved that ordinance no. 993 be adopted, seconded by Schiebout.

On roll call the vote was: AYES: 5, NAYS: None. Motion carried.

Mayor DeWaard declared the ordinance duly passed and adopted.

## **I. CLAIMS**

1. Abstract of Bills No. 2079.  
Branderhorst moved to approve, seconded by Schiebout.  
On roll call the vote was: AYES: 5, NAYS: None. Motion carried.

**K. OTHER BUSINESS/PUBLIC FORUM (any additional comments from the public)**

Comments were received and addressed.

At 6:55 p.m., Council went into the Policy and Planning meeting, ending at 7:56 p.m.

**L. CLOSED SESSION**

1. At 7:57 p.m., Bandstra moved to enter into closed session pursuant to Iowa Code Chapter 388.9(1) to discuss marketing and pricing strategies or proprietary information of a city utility if its competitive position would be harmed by public disclosure not required of potential or actual competitors, and if no public purpose would be served by such disclosure, seconded by Sporrer.

On roll call the vote was: AYES: 5, NAYS: None. Motion carried.

At 8:36 p.m., Hopkins moved to reconvene to regular session, seconded by Schiebout.

On roll call the vote was: AYES: 5, NAYS: None. Motion carried.

No action was taken regarding this closed session.

**M. ADJOURNMENT**

There being no further business claiming their attention, Bandstra moved to adjourn, seconded by Sporrer.

On roll call the vote was: AYES: 5, NAYS: None. Motion carried.

Meeting adjourned at 8:37 p.m.