



# CITY OF PELLA

## CITY COUNCIL PRELIMINARY SUMMARY MINUTES

May 4, 2021

*Preliminary summary minutes are not the official minutes of record until approved by the City Council at a subsequent Council meeting*

### **A. CALL TO ORDER BY MAYOR AND ROLL CALL**

The City Council of the City of Pella, Iowa, met in regular session at the Public Safety Complex (614 Main Street) at 6:00 p.m., Mayor Don DeWaard presiding. Council members present were: Mark De Jong, Liz Sporrer, Lynn Branderhorst, Calvin Bandstra, Bruce Schiebout, Dave Hopkins. Absent: None.

City Administrator Mike Nardini and City Clerk Mandy Smith were present. Four staff members and five members of the general public signed the register.

Due to heightened public health risks associated with the COVID-19 pandemic, this meeting was also broadcast via conference call. Four members of the general public attended the conference call.

### **B. MAYOR'S COMMENTS**

1. Announce Policy and Planning meeting following the regular Council meeting to discuss:
  - a. Bos Ridge Development Screening Request
2. Approval of Tentative Agenda.  
Item B-4/L-1 was pulled from the agenda.  
Bandstra moved to approve the tentative agenda as amended, seconded by Hopkins.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
3. Proclamation Declaring May 17, 2021 as Neurofibromatosis Awareness Day and May 2021 as Neurofibromatosis Awareness Month in the City of Pella.
4. Item pulled from the agenda.

### **PUBLIC FORUM (for anyone wishing to address Council regarding agenda items)**

No comments were received.

### **C. APPROVAL OF CONSENT AGENDA**

Branderhorst moved to approve the consent agenda, seconded by Hopkins.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

The following items were approved:

1. Approval of Minutes
  - a. Official Council Minutes for April 20, 2021
2. Report of Committees
  - a. Policy and Planning Minutes for April 20, 2021
  - b. Library Board Minutes for January 12, 2021
  - c. Library Board Minutes for February 9, 2021
  - d. Library Board Minutes for March 9, 2021
  - e. Community Development Committee Minutes for March 10, 2021
  - f. Board of Adjustment Minutes for March 15, 2021
  - g. Planning and Zoning Commission Minutes for April 5, 2021
3. Petitions and Communications
  - a. Special Event Permit Request for Brown Bag Book Club

### **D. PUBLIC HEARINGS** – None

### **E. PETITIONS & COMMUNICATIONS**

1. Special Event Permit Request for Lake Red Rock Balloonfest.  
Sporrer moved to approve, seconded by De Jong.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

**F. PLANNING & ZONING ITEMS** – None

**G. ADMINISTRATION REPORTS** – None

**H. RESOLUTIONS**

1. Resolution No. 6287 entitled, “RESOLUTION AMENDING THE CITY OF PELLA’S PURCHASING POLICY.”  
Branderhorst moved to approve, seconded by De Jong.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
2. Resolution No. 6288 entitled, “RESOLUTION APPROVING A LEASE AGREEMENT WITH LIBERTY STREET KITCHEN FOR THE RENTAL OF 1,179 SQUARE FEET OF THE MOLENGRACHT PLAZA FOR OUTDOOR DINING.”  
Sporrer moved to approve, seconded by Hopkins.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
3. Resolution No. 6289 entitled, “RESOLUTION ACCEPTING PUBLIC IMPROVEMENTS FOR PRAIRIE RIDGE SANITARY SEWER LIFT STATION.”  
Schiebout moved to approve, seconded by Hopkins.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
4. Resolution No. 6290 entitled “RESOLUTION FIXING DATE FOR A PUBLIC HEARING ON THE PROPOSED VACATION OF A PUBLIC UTILITY EASEMENT.”  
Bandstra moved to approve, seconded by De Jong.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

**I. ORDINANCES**

1. Ordinance No. 990 entitled, “AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF PELLA, IOWA, BY CHANGING THE ZONING CLASSIFICATION OF PROPERTY GENERALLY LOCATED AT 503 MAIN STREET, CITY OF PELLA, MARION COUNTY, IOWA.”  
Branderhorst moved to place ordinance no. 990 on its third reading, seconded by Sporrer.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.  
  
Schiebout moved that ordinance no. 990 be adopted, seconded by Branderhorst.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.  
  
Mayor DeWaard declared the ordinance duly passed and adopted.
2. Ordinance No. 991 entitled, “AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF PELLA, IOWA, BY CONDITIONALLY AMENDING THE BOUNDARIES OF THE M1 DISTRICT TO INCLUDE THE PROPERTY LEGALLY DESCRIBED IN “EXHIBIT A” AND DIRECTING THE PLANNING AND ZONING DIRECTOR TO NOTE THE ORDINANCE NUMBER AND DATE OF THIS CHANGE ON THE OFFICIAL ZONING MAP.”  
De Jong moved to place ordinance no. 991 on its second reading, seconded by Bandstra.  
On roll call the vote was:  
    AYES: 5 (De Jong, Bandstra, Hopkins, Sporrer, Branderhorst)  
    NAYS: None  
    ABSTAIN due to a conflict of interest: 1 (Schiebout)  
Motion carried.  
  
It was moved by De Jong that the statutory rule requiring said ordinance to be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed be suspended, seconded by Branderhorst.  
On roll call the vote was:  
    AYES: 5 (De Jong, Branderhorst, Bandstra, Hopkins, Sporrer)  
    NAYS: None  
    ABSTAIN due to a conflict of interest: 1 (Schiebout)  
Motion carried.

De Jong moved that ordinance no. 991 be adopted, seconded by Branderhorst.

On roll call the vote was:

AYES: 5 (De Jong, Branderhorst, Bandstra, Hopkins, Sporrer)

NAYS: None

ABSTAIN due to a conflict of interest: 1 (Schiebout)

Motion carried.

Mayor DeWaard declared the ordinance duly passed and adopted.

#### **I. CLAIMS**

1. Abstract of Bills No. 2078.

Branderhorst moved to approve, seconded by Hopkins.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

#### **K. OTHER BUSINESS/PUBLIC FORUM (any additional comments from the public)**

No comments were received.

#### **L. CLOSED SESSION**

1. Item pulled from the agenda.

#### **M. ADJOURNMENT**

There being no further business claiming their attention, Bandstra moved to adjourn, seconded by Sporrer.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

Meeting adjourned at 6:31 p.m.