



CITY OF PELLA

CITY COUNCIL PRELIMINARY SUMMARY MINUTES

March 16, 2021

Preliminary summary minutes are not the official minutes of record until approved by the City Council at a subsequent Council meeting

A. CALL TO ORDER BY MAYOR AND ROLL CALL

The City Council of the City of Pella, Iowa, met in regular session at the Public Safety Complex (614 Main Street) at 6:00 p.m., Mayor Pro Tem Mark De Jong presiding. Council members present were: Mark De Jong, Lynn Branderhorst, Calvin Bandstra, Bruce Schiebout. Mayor Don DeWaard attended the meeting via phone. Absent: Liz Sporrer, Dave Hopkins.

City Administrator Mike Nardini, City Clerk Mandy Smith, and five additional staff members were present in person. Due to heightened public health risks associated with the COVID-19 pandemic, this meeting was broadcast via conference call. Two staff members and four members of the general public attended the conference call.

B. MAYOR'S COMMENTS

1. Announce the Policy and Planning meeting will be held before the exempt and closed sessions to discuss:
 - a. Community Services Department Logo
2. Approval of Tentative Agenda.
Branderhorst moved to approve, seconded by Bandstra.
On roll call the vote was: AYES: 4, NAYS: None. Motion carried.
3. Appointment of Shelly Rigger to the Community Development Committee.
Schiebout moved to approve, seconded by Bandstra.
On roll call the vote was: AYES: 4, NAYS: None. Motion carried.
4. Appointment of Dave Corbin to the South Central Regional Airport Agency.
Branderhorst moved to approve, seconded by Schiebout.
On roll call the vote was: AYES: 4, NAYS: None. Motion carried.
5. Appointment of Doug Klaxsen to the South Central Regional Airport Agency.
Branderhorst moved to approve, seconded by Schiebout.
On roll call the vote was: AYES: 4, NAYS: None. Motion carried.
6. Announce exempt session pursuant to Iowa Code Chapter 21.9 to discuss employment conditions of employees not covered by collective bargaining agreements.
7. Announce closed session pursuant to Iowa Code Chapter 388.9(1) to discuss marketing and pricing strategies or proprietary information of a city utility if its competitive position would be harmed by public disclosure not required of potential or actual competitors, and if no public purpose would be served by such disclosure.

PUBLIC FORUM (for anyone wishing to address Council regarding agenda items)

No comments were received.

C. APPROVAL OF CONSENT AGENDA

Schiebout moved to approve the consent agenda, seconded by Branderhorst.

On roll call the vote was: AYES: 4, NAYS: None. Motion carried.

The following items were approved:

1. Approval of Minutes
 - a. Official Council Minutes for March 2, 2021
2. Report of Committees
 - a. Airport Committee Minutes for January 29, 2021
3. Petitions and Communications
 - a. Renewal of Class B Native Wine Permit with Living Quarters for Silver Lining Enterprises LLC

- b. Special Event Permit Request for Central College's Hoo-Rah Day
 - i. Resolution No. 6258 entitled, "RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS IN CONNECTION WITH A SPECIAL EVENT KNOWN AS CENTRAL COLLEGE HOO-RAH DAY"
- c. Special Event Permit Request for Class 3A Iowa All State Jazz Concert

D. PUBLIC HEARINGS

- 1a. Public Hearing on the authorization of a Loan Agreement and the issuance of Notes to evidence the obligation of the City thereunder.
No written or oral comments were received.
Schiebout moved to close the public hearing, seconded by Branderhorst.
On roll call the vote was: AYES: 4, NAYS: None. Motion carried.
- 1b. Resolution No. 6259 entitled, "RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$2,300,000 GENERAL OBLIGATION URBAN RENEWAL CAPITAL LOAN NOTES."
Schiebout moved to approve, seconded by Branderhorst.
On roll call the vote was: AYES: 4, NAYS: None. Motion carried.
- 1c. Resolution No. 6260 entitled, "RESOLUTION DIRECTING THE ADVERTISEMENT FOR SALE OF \$1,985,000 (DOLLAR AMOUNT SUBJECT TO CHANGE) GENERAL OBLIGATION URBAN RENEWAL CAPITAL LOAN NOTES, SERIES 2021A, AND APPROVING ELECTRONIC BIDDING PROCEDURES AND OFFICIAL STATEMENT."
Branderhorst moved to approve, seconded by Bandstra.
On roll call the vote was: AYES: 4, NAYS: None. Motion carried.
- 2a. Public Hearing on the authorization of a Loan Agreement and the issuance of Notes to evidence the obligation of the City thereunder.
No written or oral comments were received.
Branderhorst moved to close the public hearing, seconded by Bandstra.
On roll call the vote was: AYES: 4, NAYS: None. Motion carried.
- 2b. Resolution No. 6261 entitled, "RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$1,900,000 GENERAL OBLIGATION CAPITAL LOAN NOTES."
Bandstra moved to approve, seconded by Schiebout.
On roll call the vote was: AYES: 4, NAYS: None. Motion carried.
- 2c. Resolution No. 6262 entitled, "RESOLUTION APPROVING ELECTRONIC BIDDING PROCEDURES AND OFFICIAL STATEMENT."
Bandstra moved to approve, seconded by Branderhorst.
On roll call the vote was: AYES: 4, NAYS: None. Motion carried.

E. PETITIONS & COMMUNICATIONS – None

F. PLANNING & ZONING ITEMS – None

G. ADMINISTRATION REPORTS

- 1. Schiebout moved to reschedule the Public Hearing for Approval of the FY 21-22 Annual Budget to March 25, 2021, seconded by Branderhorst.
On roll call the vote was: AYES: 4, NAYS: None. Motion carried.

H. RESOLUTIONS

- 1. Resolution No. 6263 entitled, "RESOLUTION APPROVING PELLA FARMER'S MARKET EXEMPTION FROM THE REQUIRED PEDDLERS, SOLICITORS AND TRANSIENT MERCHANT LICENSE."
Schiebout moved to approve, seconded by Branderhorst.
On roll call the vote was: AYES: 4, NAYS: None. Motion carried.

2. Resolution No. 6264 entitled, "RESOLUTION APPROVING THE CITY OF PELLA'S MUNICIPAL TELECOMMUNICATIONS UTILITY SERVICE RULES AND POLICIES."
Branderhorst moved to approve, seconded by Bandstra.
On roll call the vote was: AYES: 4, NAYS: None. Motion carried.
3. Resolution No. 6265 entitled, "RESOLUTION APPROVING THREE-YEAR FARM LEASE AGREEMENT."
Bandstra moved to approve, seconded by Schiebout.
On roll call the vote was: AYES: 4, NAYS: None. Motion carried.

I. ORDINANCES – None

J. CLAIMS

1. Abstract of Bills No. 2075.
Branderhorst moved to approve, seconded by Bandstra.
On roll call the vote was: AYES: 4, NAYS: None. Motion carried.

K. OTHER BUSINESS/PUBLIC FORUM (any additional comments from the public)

No comments were received.

At 6:32 p.m., Council went into the Policy and Planning meeting, ending at 6:37 p.m.

L. CLOSED/EXEMPT SESSION

1. At 6:38 p.m., Bandstra moved to enter into exempt session pursuant to Iowa Code Chapter 21.9 to discuss employment conditions of employees not covered by collective bargaining agreements, seconded by Schiebout.
On roll call the vote was: AYES: 4, NAYS: None. Motion carried.

At 6:46 p.m., Schiebout moved to reconvene to regular session, seconded by Branderhorst.
On roll call the vote was: AYES: 4, NAYS: None. Motion carried.

Schiebout moved to approve Resolution No. 6266 entitled, "RESOLUTION AMENDING INFECTIOUS DISEASE ACTION PLAN/POLICY RELATED TO THE COVID-19 PUBLIC HEALTH CRISIS," seconded by Branderhorst.
On roll call the vote was: AYES: 4, NAYS: None. Motion carried.
2. At 6:48 p.m., Bandstra moved to enter into closed session pursuant to Iowa Code Chapter 388.9(1) to discuss marketing and pricing strategies or proprietary information of a city utility if its competitive position would be harmed by public disclosure not required of potential or actual competitors, and if no public purpose would be served by such disclosure, seconded by Branderhorst.
On roll call the vote was: AYES: 4, NAYS: None. Motion carried.

At 7:21 p.m., Bandstra moved to reconvene to regular session, seconded by Schiebout.
On roll call the vote was: AYES: 4, NAYS: None. Motion carried.

No action was taken regarding this closed session.

M. ADJOURNMENT

There being no further business claiming their attention, Branderhorst moved to adjourn, seconded by Bandstra.
On roll call the vote was: AYES: 4, NAYS: None. Motion carried.

Meeting adjourned at 7:22 p.m.