



CITY OF PELLA

CITY COUNCIL PRELIMINARY SUMMARY MINUTES

January 5, 2021

Preliminary summary minutes are not the official minutes of record until approved by the City Council at a subsequent Council meeting

A. CALL TO ORDER BY MAYOR AND ROLL CALL

The City Council of the City of Pella, Iowa, met in regular session at the Public Safety Complex (614 Main Street) at 7:00 p.m., Mayor Don DeWaard presiding. Council members present were: Mark De Jong, Liz Sporrer, Lynn Branderhorst, Calvin Bandstra, Bruce Schiebout, Dave Hopkins. Absent: None.

City Administrator Mike Nardini, City Clerk Mandy Smith, and four additional staff members were present in person. Due to heightened public health risks associated with the COVID-19 pandemic, this meeting was broadcast via conference call. Two staff members and two members of the general public attended the conference call.

B. MAYOR'S COMMENTS

1. Announce no Policy and Planning meeting will follow the regular Council meeting.
2. Approval of Tentative Agenda.
Branderhorst moved to approve, seconded by Bandstra.
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
3. Reappointment of Susan Reiter to the Board of Adjustment.
De Jong moved to approve, seconded by Sporrer.
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
4. Reappointment of Sid Pinney to the Airport Committee.
Schiebout moved to approve, seconded by De Jong.
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
5. Reappointment of Rhonda Kermode to the Historic Preservation Commission.
Branderhorst moved to approve, seconded by De Jong.
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
6. Reappointment of Lila Turnbull to the Historic Preservation Commission.
Bandstra moved to approve, seconded by Branderhorst.
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
7. Announce closed session pursuant to Iowa Code Chapter 388.9(1) to discuss marketing and pricing strategies or proprietary information of a city utility if its competitive position would be harmed by public disclosure not required of potential or actual competitors, and if no public purpose would be served by such disclosure.

***PUBLIC FORUM (for anyone wishing to address Council regarding agenda items)**

No comments were received.

C. APPROVAL OF CONSENT AGENDA

Schiebout moved to approve the consent agenda, seconded by Hopkins.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

The following items were approved:

1. Approval of Minutes
 - a. Official Council Minutes for December 15, 2020
2. Report of Committees
 - a. Policy and Planning Minutes for December 15, 2020
 - b. Airport Committee Minutes for September 25, 2020
 - c. Library Board Minutes for November 10, 2020

D. *PUBLIC HEARINGS

- 1a. Public Hearing on the matter of the adoption of plans, specifications, form of contract, and estimate of cost for the construction of the Outside Drop Service Equipment and Installation.
No written or oral comments were received.
De Jong moved to close the public hearing, seconded by Schiebout.
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
- 1b. Resolution No. 6226 entitled, "RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE OUTSIDE DROP SERVICE EQUIPMENT AND INSTALLATION."
Schiebout moved to approve, seconded by Hopkins.
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
- 1c. Consideration of Construction Bids.
- 1d. Resolution No. 6227 entitled, "RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT FOR THE OUTSIDE DROP SERVICE EQUIPMENT AND INSTALLATION."
De Jong moved to approve, seconded by Hopkins.
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
- 2a. Public Hearing on the Pella Corporation Hangar Lease Amendment.
No written or oral comments were received.
Bandstra moved to close the public hearing, seconded by De Jong.
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
- 2b. Resolution No. 6228 entitled, "RESOLUTION APPROVING A THIRD AMENDMENT TO THE PELLA De Jong CORPORATION HANGAR LEASE."
Schiebout moved to approve, seconded by De Jong.
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

E. PETITIONS & COMMUNICATIONS – None

F. PLANNING & ZONING ITEMS – None

G. ADMINISTRATION REPORTS – None

H. RESOLUTIONS

1. Resolution No. 6229 entitled, "RESOLUTION NAMING DEPOSITORIES."
Branderhorst moved to approve, seconded by Sporrer.
On roll call the vote was:
 AYES: 5 (Branderhorst, Sporrer, De Jong, Schiebout, Hopkins)
 NAYS: None
 ABSTAIN due to a conflict of interest: 1 (Bandstra)
Motion carried.
2. Resolution No. 6230 entitled, "RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A SECOND AMENDMENT TO THE AGREEMENT FOR PRIVATE DEVELOPMENT BY AND BETWEEN THE CITY OF PELLA AND SOUTH MAIN, LLC."
Branderhorst moved to approve, seconded by Hopkins.
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
3. Resolution No. 6231 entitled, "RESOLUTION APPROVING CHANGE ORDER NO. 3 WITH SYNERGY CONTRACTING FOR THE FIFIELD ROAD WATER MAIN IMPROVEMENTS PROJECT."
Schiebout moved to approve, seconded by De Jong.
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

4. Resolution No. 6232 entitled, "RESOLUTION APPROVING CHANGE ORDER #1 (FINAL QUANTITY ADJUSTMENT) AND ACCEPTING THE PUBLIC IMPROVEMENTS FOR THE PELLA MUNICIPAL AIRPORT WILDLIFE FENCE PROJECT."
Branderhorst moved to approve, seconded by Sporrer.
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
5. Resolution No. 6233 entitled, "RESOLUTION ENDORSING ROADWAY IMPROVEMENTS TO 250TH AVENUE IN CONNECTION WITH THE LELY NORTH AMERICAN HEADQUARTERS PROJECT AND AUTHORIZING SUBMISSION OF APPLICATION FOR GRANT FUNDING THROUGH THE REVITALIZE IOWA'S SOUND ECONOMY (RISE) PROGRAM."
Branderhorst moved to approve, seconded by Hopkins.
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
6. Resolution No. 6234 entitled, "RESOLUTION FIXING DATE FOR A PUBLIC HEARING ON THE PROPOSAL TO CONVEY AN ACCESS EASEMENT, AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF."
De Jong moved to approve, seconded by Hopkins.
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

I. ORDINANCES – None

J. CLAIMS

1. Abstract of Bills No. 2070.
Schiebout moved to approve, seconded by De Jong.
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

K. OTHER BUSINESS / *PUBLIC FORUM (any additional comments from the public)

No comments were received.

L. CLOSED SESSION

1. At 7:42 p.m., Branderhorst moved to enter into closed session pursuant to Iowa Code Chapter 388.9(1) to discuss marketing and pricing strategies or proprietary information of a city utility if its competitive position would be harmed by public disclosure not required of potential or actual competitors, and if no public purpose would be served by such disclosure, seconded by Hopkins.
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

At 8:07 p.m., De Jong moved to reconvene to regular session, seconded by Hopkins.
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

No action was taken regarding this closed session.

M. ADJOURNMENT

There being no further business claiming their attention, Bandstra moved to adjourn, seconded by Hopkins.
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

Meeting adjourned at 8:08 p.m.