



**CITY OF PELLA, IOWA  
HISTORIC PRESERVATION COMMISSION  
TENTATIVE MEETING AGENDA**

---

**Monday, July 12, 2021                      5:00 P.M.                      829 Broadway St. – Memorial Building**

---

**A. Call to Order and Roll Call**

**B. Chairperson's Comments**

1. Approval of tentative agenda

**C. Approval of Minutes**

1. June 7, 2021 meeting

**D. Other Business / Work Session / Public Forum**

1. Report from Chairperson Kermode regarding the Certified Local Government (CLG) Program and consulting on historic buildings
2. Next meeting date is August 9, 2021

**E. Adjourn**

**MINUTES OF THE CITY OF PELLA  
HISTORIC PRESERVATION COMMISSION  
JUNE 7, 2021**

**CALL TO ORDER AND ROLL CALL**

Chairperson Kermode called the Historic Preservation Commission to order in the Memorial Building at 6:03 p.m. Members present were: Don André, Bruce Boertje (arrived at 6:11 p.m.), Rhonda Kermode, and Lila Turnbull. Staff present: Assistant City Administrator Corey Goodenow, City Planner Gerald Buydos, and the Deputy City Clerk. Twenty-three members of the public attended the meeting.

Kermode announced the meeting would begin with the presentation and discussion of the proposed historic district.

**OTHER BUSINESS/WORK SESSION**

**Presentation and Discussion of Proposed Historic District**

Boertje arrived at 6:11 p.m.

The Commission conducted an informational session regarding the establishment of a local historic district in the Scholte Garden area of Pella. The Commission and staff explained the requirements, process, and benefits of forming a historic district. The proposed district's boundaries would roughly be north of the Scholte House on Washington Street, between Main Street and Broadway Street, and south of Lincoln Street/Lincoln Elementary School. Property owners in the proposed historic district were present to ask questions of the Commission.

Boertje explained the historical significance of the proposed historic district's location and its strong ties to Dominie Henry P. Scholte, the founder of Pella.

The Commission encouraged property owners to speak with each other, as they will be the ones deciding whether to move forward with the local historic district designation. If there is interest in moving forward, staff will contact State Historical Society of Iowa Architectural Historians Sara André and Paula Mohr to see if they are available to attend a future meeting to answer questions about tax credits as they pertain to historic preservation.

Meeting attendees interested in receiving further information were encouraged to provide their contact information to staff so that the Local Historic District Designation Application, an aerial map outlining the boundaries of the proposed Scholte Garden Historic District, a copy of Chapter 165.13.5 of the Pella City Code, and a link to information on historic preservation tax credits could be sent to them following the meeting.

## **APPROVAL OF MINUTES**

**Motion** by D. André, second by Boertje to approve the minutes from the May 10, 2021 meeting. Motion carried 4-0.

### **Next Meeting Date**

The next meeting is scheduled for July 12, 2021.

Adjourned at 7:16 p.m.



---

THE  
**CITY of PELLA**

---

**STAFF MEMO TO THE HISTORIC PRESERVATION COMMISSION**

ITEM NO: D-1

SUBJECT: Report from Chairperson Kermode Regarding the Certified Local Government (CLG) Program and Consulting on Historic Buildings

DATE: July 12, 2021

**BACKGROUND:**

Chairperson Kermode indicated she would like to share with the Commission information she learned regarding the Certified Local Government (CLG) Program and consulting on historic buildings.

ATTACHMENTS: None

REPORT PREPARED BY: Planning and Zoning Department

REVIEWED BY: Deputy City Clerk